

Re: Matthew Booth - Final Warning Document

Matt Booth <boothmatts@gmail.com>

Fri 6/10/2022 12:30 PM

To: Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com>

Cc: HS Human Resources <hshr@theservicecompanies.com>; Jared Sablan <Jared.Sablan@theservicecompanies.com>

 1 attachments (87 KB)

Matthew Booth Final Warning.pdf;

**VALIDATE:** 1) sender email suffix logical?; 2) language spelling/context appropriate? consider clicking/opening if; immediately following a meeting/discussion. Research further if; 1) sent out of the blue even from a trusted person; 2) suspicious link content. **SUSPICIOUS:** create new message to sender, do not reply, and seek validation if suspicious. Trusted sender? add them to our trusted list, <https://tsc.fyi/TrustedSender>

Got it.

Sent from my iPhone

On Jun 9, 2022, at 9:42 AM, Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com> wrote:

Hello Matt,

Per our conversation today, please find attached the final warning that Jared and I presented to you today. Please respond back to this email to confirm your receipt of this document.

Best,  
**Jaime Barnhart**  
Operations Manager

**M:** 650.488.4823  
**E:** Jaime.Barnhart@theservicecompanies.com

