

PERFORMANCE DOCUMENT

Name: Robert Green Team Member Number: E62468
Position: Dishwasher Property: Stripe SF
Issued By: Jaime Barnhart Title: Operations Manager

Type of Entry (Check Applicable Box):

<input type="checkbox"/> Documented Verbal Warning	<input type="checkbox"/> Suspension - Number of Days _____
<input checked="" type="checkbox"/> Written Warning	<input type="checkbox"/> Suspension Pending Investigation
<input type="checkbox"/> Final Written Warning	<input type="checkbox"/> Termination (complete fields below)
Last Day Worked: _____ Term Date: _____	

Nature of Entry (Check Applicable Box):

☒ Attendance ☒ Policy/Performance

Prior documentation (Dates and Infractions):

3/9 - received a documented verbal warning regarding tardiness

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Being tardy as well as not alerting a manager of your tardiness

Provide details and description of the infraction:

Since the last warning provided you have been late at least 11 times, including twice this week 4/24-4/25

Describe corrective behavior and actions:

Moving forward we are expecting that you will be at work on time and IF for some reason you cannot make it on time you need to provide notice, otherwise you risk having your assignment at Stripe cancelled.

Team Member Comments:

Employee Signature _____ Date: _____

Supervisor Signature _____ Date: _____

Manager Signature _____ Date: _____