PERFORMANCE DOCUMENT

Name:	Daniel Knop	Team Member Number:	E44999
Position:	Cook	Property:	Stripe – SF
Issued By:	Jaime Barnhart	Title:	Operations Manager

Type of Entry (Check Applicable Box):

[X] Documented Verbal Warning
[ ] Written Warning
[ ] Final Written Warning

[ ] Suspension – Number of Days _____
[ ] Suspension Pending Investigation
[ ] Termination (complete fields below)
Last Day Worked: _____   Term Date: _____

Nature of Entry (Check Applicable Box):

[ ] Attendance   [X] Policy/Performance

Prior documentation (Dates and Infractions):

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

Provide details and description of the infraction:

This warning is to discuss a few instances that will be labeled below and discussed in depth:
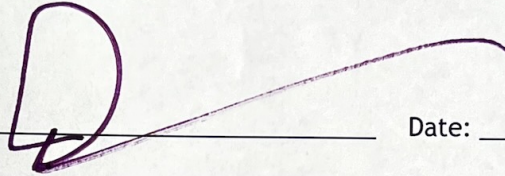
- Left the flat top dirty and did not finish cleaning it without notifying a manager / did not check out before leaving. – This shows unreliability
- Taking a break during service for longer than the designated break time and being unreachable when managers are trying to call/locate you – This also is a unreliable behavior
- Was asked to make basil oil, as well as leave the unused basil oil to dry and put away after, but did not do either task and left this product out – this is mishandling of a expensive product and not completing projects when asked
- Took ribs that had come in on a shipment, and used them for your own personal food item as well as left the item in the oven and forgot about it – again mishandling of a product and did not ask anyone if you could use this time for your own personal use
- Collecting outside items (IE; plants) and leaving them in various places around the kitchen
- Inappropriate comments made, example "no shit sherlock" directed at a kitchen manager

Describe corrective behavior and actions:

All above listed behaviors need to improve, if behaviors continue, there will be further disciplinary actions
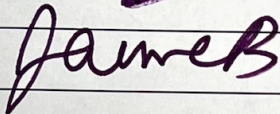
Team Member Comments:

Employee Signature _____ Date: 9-25-23

Supervisor Signature _____ Date: 8/25/23

Manager Signature _____ Date: _____