

Re: Coaching for Anthony

Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com>

Mon 12/18/2023 3:43 PM

To:stephanied@stripe.com <stephanied@stripe.com>
Cc:Michele Cervantes <cervinitup@stripe.com>

Hello Stephanie,

These details have been discussed with Anthony and he is aware that we are looking to see improvements and that we will reevaluate mid January.

Thank you,

Jaime Barnhart
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From: Stephanie Doane <stephanied@stripe.com>
Sent: Monday, December 18, 2023 3:23 PM
To: Jaime Barnhart <Jaime.Barnhart@theservicecompanies.com>
Cc: Michele Cervantes <cervinitup@stripe.com>
Subject: Coaching for Anthony

Here are the notes for Anthony:

Areas for improvement are as follows:

1. Increased sense of urgency - this includes working on speed of delivery. Does he need training to learn how to move with more efficiency and an increased tempo?
2. More accuracy in following directions; listening carefully, asking clarifying questions if he needs more information, checking in before getting too far along on a task.
3. Refined awareness of personal time management (really understanding timelines for service and getting work done within those timelines)
4. Watching his tone towards co-workers
5. Actively working at all times (with, of course, breaks considered) i.e. less leaning and standing around. [I believe that sometimes this is a behavior picked up by observing others, but it is not a mentality that we want anyone to have]

Let me know if you have any questions.

Thanks Jaime!

I hope you have an amazing vacation and Happy Holidays!!