



#### PERFORMANCE DOCUMENT

Name: Candice McQueen Team Member Number: 70149  
Position: FOH Team Property: Wind Creek Wetumpka  
Issued By: Sonia Crews Title: On-Site Supervisor

#### Type of Entry (Check Applicable Box):

Documented Verbal Warning  
 Written Warning  
 Final Written Warning

Suspension - Number of Days \_\_\_\_\_  
 Suspension Pending Investigation  
 Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

#### Nature of Entry (Check Applicable Box):

Attendance  Policy/Performance

#### Prior documentation (Dates and Infractions):

#### Provide details and description of the infraction:

6.6.2. ABSENT WITHOUT SUPERVISOR PERMISSION- THIS WOULD BE NEGATIVE ACTIONS THAT UNDERMINE THE PURPOSE AND VALUES !

CANDIC REFUSED TO WORK WHERE HER SUPERVISOR ASKED HER TO WORK AND SHE WOULD JUST GO HOME. CANDIC WAS INFORMED SHE COULD NOT GO HOME AND IF SHE DID THIS WOULD BE A VIOLATION FOR ABSENT WITHOUT SUPERVISOR PERMISSION!

#### Describe corrective behavior and action

#### Team Member Comments:

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Employee Signature C Date: July 11, 2024

Supervisor Signature \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature Sonia Crews Date: 7/11/2024

Employee's updated phone number (if suspended): \_\_\_\_\_