



THE SERVICE  
COMPANIES

SERVICE. ABOVE ALL

PERFORMANCE DOCUMENT

Name: Taylon Thomas Team Member Number: E70949  
Position: FOH Property: Wind Creek Wetumpka  
Issued By: Sonia Crews Title: on Site-Supervisor

Type of Entry (Check Applicable Box):

☐ Documented Verbal Warning  
☒ Written Warning  
☐ Final Written Warning  
☒ Suspension - Number of Days 3  
☐ Suspension Pending Investigation  
☐ Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

Nature of Entry (Check Applicable Box):

☒ Attendance ☐ Policy/Performance

Prior documentation (Dates and Infractions):

01/23-01/24-01/29-03/15

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

page-106 6.6 Tardiness

PERSONAL ACCOUNTABILITY

Provide details and description of the infraction:

.Tardy 8 times Mirium informed she was late as of 7/11 8 times.

Describe corrective behavior and actions:

Team Member Comments:

Employee Signature Taylon Thomas Date: 7/11/2024  
Supervisor Signature Sonia Crews Date: \_\_\_\_\_  
Manager Signature Sonia Crews Date: 7/11/2024