

Taborca



PERFORMANCE DOCUMENT

(10) ~~80~~

Name: Keyana Smith ..  
Position: Line Cook-Food Hall  
Issued By: Sonia Crews

Team Member Number: 69763  
Property: Wind Creek Wetumpka  
Title: Onsite Supervisor

Type of Entry (Check Applicable Box):

Documented Verbal Warning  
 Written Warning  
 Final Written Warning

Suspension - Number of Days \_\_\_\_\_  
 Suspension Pending Investigation  
 Termination (complete fields below)  
Last Day Worked: \_\_\_\_\_ Term Date: \_\_\_\_\_

Nature of Entry (Check Applicable Box):

Attendance

Policy/Performance

Prior documentation (Dates and Infractions):

11/29-12/20-1/9-1/25-2/13 N/C-N/S -5/18

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

6.6.2 Absent Without Supervisor Permission.  
Being Tardy over 30-min- 1 hour

Provide details and description of the infraction:

Absent without supervisor permission.

Describe corrective behavior and actions:

Team Member Comments:

Employee Signature

Date: 6/7/2024

Supervisor Signature

Date: 6/7/2024

Manager Signature

Date: \_\_\_\_\_