



THE SERVICE
COMPANIES

SERVICE. ABOVE ALL

PERFORMANCE DOCUMENT

Name: Kameron Richardson Team Member Number: 74788
Position: Attendant FOH Property: Wind Creek Wetumpka
Issued By: Sonia Crews Title: Onsite Supervisor

Type of Entry (Check Applicable Box):

☐ Documented Verbal Warning
☒ Written Warning
☐ Final Written Warning
☐ Suspension - Number of Days _____
☐ Suspension Pending Investigation
☐ Termination (complete fields below)
Last Day Worked: _____ Term Date: _____

Nature of Entry (Check Applicable Box):

☒ Attendance ☐ Policy/Performance

Prior documentation (Dates and Infractions):

8/3 - Call out mind was not on work today -Kameron was outside of the call out procedure.

Violated standard of conduct. Please refer to the Employee Handbook for conduct standards:

6.6.2 Absent Without Supervisor Permission.

Absent is defined as more than one (1) hour late to a workstation or absence from a workstation without providing notice to and receiving permission from the supervisor.

Provide details and description of the infraction:

Describe corrective behavior and actions:

Team Member Comments:

Employee Signature Kameron Richardson Date: 8/12/2024
Supervisor Signature _____ Date: _____
Manager Signature Sonia Crews Date: 8/12/2024