



**THE SERVICE  
COMPANIES**

SERVICE. ABOVE ALL

## PERFORMANCE DOCUMENT

Name: Willie Whitfield Team Member Number: 47231  
Position: Dishwasher Property: Stripe SF  
Issued By: Jaime Barnhart Title: On-Site Manager

### Type of Entry (Check Applicable Box):

- |   |  |
|---|--|
| <input type="checkbox"/> Documented Verbal Warning        | <input type="checkbox"/> Suspension - Number of Days _____   |
| <input type="checkbox"/> Written Warning                  | <input type="checkbox"/> Suspension Pending Investigation    |
| <input checked="" type="checkbox"/> Final Written Warning | <input type="checkbox"/> Termination (complete fields below) |
|   | Last Day Worked: _____ Term Date: _____                      |

### Nature of Entry (Check Applicable Box):

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/> Attendance | <input checked="" type="checkbox"/> Policy/Performance |
|-------------------------------------|--|

### Prior documentation (Dates and Infractions):

Willie has received a copy of TSC Handbook and Stripe Handbook.

### Provide details and description of the infraction:

We have concluded an investigation that involved Willie and his behavior. We concluded Willie violated company policies outlined below.

Associates will not participate in harassment of any guest, co-worker or client's Associate. This includes, but is not limited to, harassment based on sex, sexual orientation, race, color, religion, national origin, age, or disability.

Associates will refrain from coercion, collusion, intimidation, threats, verbal altercations or physical force toward co-workers, clients, or others.

All Associates shall avoid acts and situations that are improper or might give the appearance of impropriety or might impair their good judgment when acting on behalf of TSC. Associates should not fraternize with clients, vendors, guests or regulator.



**Describe corrective behavior and actions:**

It is essential for our team to maintain a positive and respectful work environment. Wille must correct his behavior immediately. Any further incidents may result in disciplinary action, up to and including termination.

**Team Member Comments:**

Employee Signature

*Wille Wille*

Date:

*9/29/24*

Supervisor Signature

*Jaimie B*

Date:

*9/20/24*

Manager Signature

Date:

Employee's updated phone number (if suspended): \_\_\_\_\_