

VB Virginia Buchanan<ginhb28@gmail.com>

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Thu 4/3/2025 8:42 AM

To:  Mary Faleafine

Cc:  Garland Myers; HSTA

● You replied on Thu 4/3/2025 8:56 AM

● Retention: TSC M365 E-mail Retention Policy (10 years) Expires: Sun 4/1/2035 8:42 AM

VALIDATE: 1) sender email suffix logical?; 2) language spelling/context appropriate? consider clicking/opening if; immediately following a meeting/discussion. Research further if; 1) sent out of the blue even from a trusted person; 2) suspicious link content. **SUSPICIOUS:** create new message to sender, do not reply, and seek validation if suspicious. Trusted sender? add them to our trusted list, <https://tsc.hv/TrustedSender>

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