

Bryan A. Fernandez

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Objective: *Environment Services AIDE position:* An aspiring team worker, inspired, and dedicated professional who wants to meet the challenges posed in the industry and to contribute towards the growth of the organization along with self motivation.

Professional Experience

Customer Service/Problem Solving

- Oversaw front office operations and provided impeccable customer service.
 - Answered phones, scheduled appointments, greeted patients and visitors.
 - Served as liaison between physicians, staff, and patients.
- Managed and enhanced cargo pick up and delivery service as part of a two production team while maintaining all corporate quality standards.
 - Provided excellent care and secured delivery of cargo to its destination.
- Performed a range of housekeeping duties including waste removal, dusting, and cleaning of fixtures and surfaces.
 - Provided a sanitized and aseptic environment for the safety of visitors, patients, and employees.

Detail Mastery & Organization

- In every position, have developed exceptional skills in managing and handling day to day operations.
 - Maintained detailed records and reports.
 - Assumed responsibility in all inventory stock and organization of merchandise.
 - Gained knowledge of operating procedures associated with different cleaning materials such as wet/dry mop, wet/dry vacuum, and floor cleaning machines.
 - Compliance with all medical/industrial facilities.

Employment History

Fernandez Environmental Services – 29226 Eden Shores Court, Hayward, CA 94545

Domestic Technician/Organizer, June 2004 – Aug 2010

This Land Is Your Land-Sarah's Science – 21525 Knoll Way, Castro Valley, CA 94546

Domestic Technician/ Inventory Organizer, June 2009 – Aug 2009

NSCP Cargo – 2396 American Ave Hayward, CA 94545-1808

Cargo Agent Assistant, 2004 – 2007

Volunteer History

Kaiser Permanente Medical Center

1150 Veterans Boulevard, Redwood City, CA 94059

Medical Volunteer, Oct 2, 2010 – Aug 2011

Eden Gardens Elementary School – 2184 Thayer Avenue Hayward, CA 94545

Volunteer Organizer Oct 2007 – Dec 2007

Mt. Eden High School – 2300 Panama St. Hayward, CA 94545

Fundraiser Carwash Volunteer – 2004 – 2007

Education

Chabot College – 25555 Hesperian Boulevard, Hayward, CA 94545

Associate of Science Degree

•*Course Highlights:* Organic/Biochemistry, Abnormal Psychology, Interpersonal Communication, Human Anatomy, Medical Terminology, Human Physiology, Microbiology.