

April Hackett

Objective: To Obtain the experience needed to further my career for future growth.

My ideal job is one that I can obtain future growth of becoming my career allowing stability in my life.

Experience: Excellent customer service skills, Trouble shooting, Hazmat, office clerical, Excel , Word 5.0-5.1, Sales, Retail, Stocking,etc.

Nov 2, 2012 Minted Corp. Sanfrancisco, Ca.

Dec 6, 2012

Customer Service Rep.

- Inbound Outbound calls trouble shooting also creating order records, reprints, keeping clean work area etc.

Jan 12, 2012 Ground works Sanleandro Ca,

Nov 4, 2012

Poll Customer Rep

- Customer service.
- Data Entry
- Providing information to voters.

June 25, 2003 Roberta's Daycare Oakland Ca,

April 14, 2011

Assistant Manager

- Data Entry
- Open Closing
- Food Prep , Driver , Caregiver.

[Dates of employment] [Company Name] [City, ST]

[Job Title]

- [Job responsibility/achievement]
- [Job responsibility/achievement]
- [Job responsibility/achievement]

Education

1989-1992 Castlemont High Oakland Ca,