

# Francisca Barrón

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- Objective** Seeking a position where I can utilize the various skills obtained
- Education** San Jose City College – San Jose, CA  
Prepa Técnica 14, Guadalajara, JAL, MEX
- Work Experience**
- Stanford Food Service – Palo Alto, CA Mar 2012 – Oct 2015  
**Food Management**
- Food preparation
  - Maintain merchandising and inventory integrity
  - Cashier
- Eastside High School Union Dist. – San Jose, CA Aug 2005 - Feb 2010  
**Para-Educator**
- Assisted the instructor with day to day activities & duties
  - Student safety & behavior management
  - Classroom/Academic Support
- San Jose City College – San Jose, CA June 2002 – Aug 2005  
**Admissions & Records**
- Performed clerical & administrative support
  - Provided information in person/over the phone to students & faculty
  - Processed outgoing student transcripts
- Aramark Food Services - Sunnyvale, CA Mar 1995 – June 2005  
**Food Management**
- Responsible for assuring payroll was met weekly
  - Maintain merchandising and inventory integrity
  - Effectively performed daily operations
- Skills** Establish good rapport with people, highly self-motivated, self-starter, work effectively with management and team, great communication skills and detailed oriented.  
Fluent in English and Spanish
- References** Available upon request