

## Tan Nguyen

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Transplant from Memphis, Tennessee is seeking a part time job in the hospitality industry of San Francisco. The applicant is willing to work on weekends and holidays.

### WORK EXPERIENCE

- 2012 - 2013 Bartender at *Wade & Company Catering* Memphis, TN
- Drive revenue creation through customer service, execution of beverage program for catered events, and costs control
- 2005 - 2007 Server at *Benihana* Memphis, TN
- 2007 - 2012 Bartender at *Benihana*
- Drive revenue creation through execution of service and quality standards
  - Maintain accurate dollar accounting and sales receipt balancing at closeout
  - Execute company cocktail/wine/sake programs to standards and contain input costs to maintain profitability
- 2009 - 2010 Metal Finisher at *Smith & Nephew* Memphis, TN
- Maintain an efficient and quick production process to maximize revenue
  - Package medical devices per specifications
  - Buff metal knee implants per specifications
- 2003 - 2004 Data Entry Clerk at *Spherion at Jabil Global* Memphis, TN
- Timely input of data to drive productivity in the refurbishment process
  - Maintain accurate labels for electronic equipment
  - Track product inventory from the point of receiving to the point of unpacking

### SKILLS

Microsoft Suites, including Word, Excel, and Outlook; Adobe Acrobat; Windows and Apple Macintosh OS;

### EDUCATION

- 2011 - 2012 Bachelor of Business Administration, Accounting  
University of Memphis, Memphis, TN
- 2006 - 2008 Bachelor of Business Administration, Finance  
University of Memphis, Memphis, TN