

**SKILLS AND QUALIFICATIONS:**

• Honest and trustworthy	• Fluent in English and Spanish
• Easily trained and flexible	• Easily adapt to different situations
• Persistent in never giving up regardless of the situation.	• Team player
• Great Communication Skills	• Judgment and Decision making skills
• Work well under pressure with an ability to meet deadlines	• Proficient in Various PC application, such as Windows, Microsoft Office, PowerPoint, Microsoft Word, Photoshop and others.

**WORK EXPERIENCE:**

<i>Cashier/waiter</i> <i>Los Tres Reyes</i> <ul style="list-style-type: none"><li>• Marinating the meat</li><li>• Clean the kitchen, wash dishes</li><li>• Serving</li><li>• Inventory</li></ul>	San Jose, CA	September 2011-Present
<i>Server/Cahier</i> <i>Antojitos Danielas</i> <ul style="list-style-type: none"><li>• Sales of tacos</li><li>• Inventory</li><li>• Cash Handling</li><li>• Serving</li></ul>	San Jose, CA	August 2010–August 2011
<i>Front Desk/ Office Duties</i> <i>AVR Kustoms</i> <ul style="list-style-type: none"><li>• Filing/Billing Insurance</li><li>• Customer Service</li><li>• Answering phone calls</li><li>• Cashier</li><li>• Maintaining rim shop clean</li></ul>	Fremont, CA	October 2009-July 2010

**EDUCATION:**

Evergreen Valley College <i>*Social Science/Mexican studies</i>	San Jose, CA	Attending
Over felt High School <i>*High school Diploma</i>	San Jose, CA	2004-2007

**REFERENCES:**

Cyndee Phan	Former Counselor	(510) 491-5257
Bernard Beltran	CEO of B&R Dist.	(408) 799-6899
Luis Caballero	Manager	(408) 661-2404