

Marina Flores  
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Objective: A full time position in the Food Industry that utilizes my training, organizational skills and attention to detail.

## Experiences:

Food service Department April 2011 to Present

Prepared meals for over 300 residents of the Delancey Street Foundation. Following recipes a six- week rotating Breakfast, Lunch, and Dinner Menu. Promoted to shift lead during the Holiday season managing a crew of 10 women preparing Holiday Desserts while training and transferring required skills for future kitchen staff.

- Trained in the use and cleaning of Industrial Equipment such as Kettles, Braiser, Flat top, Grill to name a few
- Prepared, Bake and Decorated Birthday cakes for Delancey Street Foundation residents.
- Communicated well with other Kitchen staff promoting a harmonious working environment.

Catering Department May 2012 to Present

Performed as an event greeter or event server for private Film Screenings, Weddings Parties and Charitable Events. Welcoming visitors and event attendees into Delancey Street. Also performed as an event Server, either serving dishes in a buffet setting or serving plated meals.

- Assisted in the preparation and decoration of rooms for the catering events.
- Ensured that clients were comfortable and that all customer requirements are met.
- Insured customer satisfaction by providing attentive, customer oriented service.

Art Office Supervisor May 2012 to October 2012

Required to accomplish various task such as

- Cataloging and organize an Extensive Art Collection.
- Microsoft Data Entry utilizing the Microsoft Office Suite
- Acquired a considerable Comprehension of Art.

Education: G.E.D. Diploma, Serve safe Training, Tutor for Math G.E.D Courses.

### Additional Skills: Bilingual.