

Friday 11:00

Armando Antonio Castillo  
1954 San Juan Road # 15  
Sacramento, CA. 95833  
[aacastillo89@yahoo.com](mailto:aacastillo89@yahoo.com)  
916 873-2315 cell or 916 900-4785

### Objectives

My goal is to obtain a position within hospital setting where I can maximize my knowledge and experience, which inspires me to work well with others displaying a positive outlook.

### Experience

#### **Acrobat Outsourcing April 2013 to August 8, 2013**

Food Service Worker Principal – Acrobat Employee

- ✓ Knowledge of safety and sanitation. clean as you go, food temperatures, portion control, safety and sanitation, and familiar with required annual training
- ✓ Demonstrate working knowledge in various areas which include: tray line starter, sender, runner, host/hostess, stocking beverages, upper and lower pot room/dish room areas
- ✓ Available to work variable AM/PM schedules, weekends, holidays to accommodate operations.
- ✓ Demonstrate excellent customer service and patient interaction in a food service and hospital setting
- ✓ Communicate in a professional caring manner to assure customer satisfaction and confidentiality
- ✓ Maintain cleanliness, and take necessary measures to ensure employee and customer safety
- ✓ Work well under pressure to meet timelines, and available to change positions at a moment's notice
- ✓ Know & Experience working in Storeroom stocking, labeling, Ensures storage areas are kept clean & orderly
- ✓ Notifies Manager when a discrepancy or problem develops
- ✓ Stocks, rotates, and stores items properly in a timely manner
- ✓ Dates food products when necessary
- ✓ organize, prioritize and independently perform assigned tasks within agreed-upon timeframes

#### **Food & Nutrition Services July 2009 to April 2012**

Food Service Worker Principal, MC

- ✓ Knowledge of safety and sanitation. clean as you go, food temperatures, portion control, safety and sanitation, and familiar with required annual training
- ✓ Demonstrate working knowledge in various areas which include: tray line starter, sender, runner, host/hostess, stocking beverages, upper and lower pot room/dish room areas
- ✓ Available to work variable AM/PM schedules, weekends, holidays to accommodate operations.
- ✓ Demonstrate excellent customer service and patient interaction in a food service and hospital setting
- ✓ Communicate in a professional caring manner to assure customer satisfaction and confidentiality
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- ✓ Work well under pressure to meet timelines, and available to change positions at a moment's notice

#### **Lavish Limousine Services January 2007 to July 2009**

Auto Detailer

- ✓ Demonstrate a good personal example of attitude and performance
- ✓ Communicate in a professional manner to assure customer satisfaction
- ✓ Experience with cash handling to assure accuracy of invoices
- ✓ Responsible for monitoring supplies to prepare for orders
- ✓ Responsible for pre-trips, checking fuel levels, and confirm scheduled events
- ✓ Track and report malfunctions and communicate to immediate supervisor
- ✓ Responsible for interior/exterior auto detailing to prepare for events
- ✓ Flexible and available to work variable shifts, while keeping a positive outlook

### **SBM Site Service May 2008 to August 2008**

Janitorial Service/ 3 month assignment

- ✓ Swept, mopped, scrubbed and vacuumed hallways, stairs and office space
- ✓ Utilize a variety of floor care tools including vacuums, steamers, sanders, etc.
- ✓ Clean and sanitize restroom fixtures and counter tops
- ✓ Stocking, supplying and refilling all paper products
- ✓ Perform daily checks for cleanliness and completed assignments

### **Jumpin Party Supplies June 2007 to June 08**

Delivery/Set up

- ✓ Demonstrate customer service skills with continuous public, interactions
- ✓ Assure customers receive prompt efficient courteous attention and report any delays
- ✓ Responsible for deliveries and set-up and provide detail instructions of jump house information
- ✓ Knowledge with handling cash/checks, and reports to prepare for deposits
- ✓ Excellent punctuality and flexibility to assure delivery timelines

### **Jamba Juice May 2006 to May 2007**

Customer Service/Cashier

- ✓ Cashier for high volume of customers at a very fast pace during AM/PM rush hours
- ✓ Dealt with diverse population, and responsible for handling cash drawer
- ✓ Demonstrate professional communication assuring customer satisfaction
- ✓ Independently plan and organize workload to meet deadlines
- ✓ Responsible for shelf stocking, inventory, and mindful of safety and sanitation
- ✓ Dependable, punctual, and willing to work overtime as needed

**Education** McClatchy High School, High School Diploma