

sent via colleen 3/29/13

Wed 4/3 10:00

server

West LA

Rommel De Guzman

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Key Strengths:

Self-motivated and adaptable to multi-tasking challenges. Strong in time management and interpersonal skills with results-oriented performance for advancement. Great Customer service ally. A team player focused on achieving a goal.

Experience:

Total Success • San Bruno/Los Angeles, CA 2011-Present

- Catered for high profile companies such as Stanford, Paula La Duke, Governor's Ball Oscars Night and the Hornblower cruise ships in Northern and Southern California.
- Served formal dinner with red or white wine, champagne and coffee service.
- Bussed tables for tableware and "quick to clean" client spills on tables and floor accidents.
- Anticipated clientele needs from refilling drinks and special dietary requests.
- Assigned as Table Captain on certain events to foresee dinner functions and hired servers.
- Wore black bistro attire and wine opener as standard uniform unless uniform is provided by client.
- Certified food handler.

Stanford Catering • Stanford, CA 2011-Present

- Catered to all aspects of Stanford catering events from class lunches to V.I.P. parties all over campus facilities such as Lee Ka Shing, Munger, Tressider, The Bing theater etc...
- Set-up tables for silverware and dinnerware, chafing dishes, coffee and tea service and glass stemware as well as linen and napkin placement.
- Waitered for formal lunches and dinners for appetizer passing, preset menus and assigned special meals with wine, champagne and bar service.
- Managed multiple scheduled events assigned for me regarding catering, delivery, bussing, waitering and pick up.
- Wore black bistro attire with black apron and a wine opener as standard uniform.
- Barista for Med Café outfitted with Starbucks coffee. Made to order special lattes, espresso, cappuccino and iced drinks.

La Bocca Fina • Hayward, CA 2011-Present

- Catered for special events such as weddings, corporate and private home parties in the Silicone Valley area.
- Assisted in event delivery. Arranged table set-ups as well as break down to pick-up service.
- Inspected and improved table set up according to client's specifications.
- Passed horderves, champagne, wine and bar drinks according to customer's request.
- Welcomed guests and coat checked their belongings.
- Wore black tuxedo attire and a wine opener as standard uniform.

Carpetmasters Rugs Manufacturing & Trading Corp • Manila, Philippine 2008-2011

Designer/Sales Liaison U.S.A Division

- Specified Abaca carpeting measurements and thread type to resellers.
- Negotiated bulk orders and managed US accounts.
- Provided customer service and design solutions.
- Marketed Abaca carpeting to local carpet stores for competitive pricing.
- Recommended design styles in regards to durability and use.
- Collaborated with Abaca manufacturers to better position and feature renewable green benefits as it relates to business development initiatives.

MGM Mandalay Bay • Las Vegas, NV 2006-2008

Retail Visual Assistant Director - Visual Design Department for property owned stores.

- Represented companies such as Nike, Quicksilver, Cavalli, Tommy Bahama, Kartell, Jonathan Adler and Knoll to name a few, to promote and emphasize product visibility and revenue in stores.
- Managed retail set-up and displays for MGM (Mandalay Bay, The Hotel, Luxor and Excalibur).
- Enhanced jewelry stores with displays, graphics and props.
- Updated store windows and fixtures for events or seasonal changes.
- Dressed mannequins and forms to current fashion/jewelry trends appropriate to the store and product line.
- Created theme displays for auctions and benefit dinner parties.
- Improvised and recycled fixtures by reusing displays in innovative ways.
- Organized and merchandised stores with new products and point-of-purchase.
- Applied handicap and safety compliance to all stores.

Studio Rodegu • Las Vegas, NV 2006-2007

Interior Design Consultant – Decorated and staged homes for the real estate market.

- Provided inexpensive solutions by purchasing discounted or second hand furnishings.
- Defined customer's objectives in layout, color, furnishings and style.
- Promoted home sales by utilizing and editing existing furnishings for prospective buyers.
- Updated homes to current trends or tastes.

The Sharper Image • San Francisco, CA 1998-2005

Retail Visual Specialist - Visual Merchandising Department in charge of all store set-ups in the U.S.

- Engaged in seasonal store planning and point-of-purchase merchandising.
- Standardized store appearance and merchandise displays by sending out monthly plans to stores.
- Delegated store changes and consistency
- Researched and negotiated suppliers for volume discounts.
- Supported visual merchandising needs for stores.
- Managed customer service support for technical inquiries (Customer Service Coordinator). A position I held prior to being promoted to as Retail Visual Specialist.

Education:

- Bachelor of Science in Industrial Design, Pratt Institute, Brooklyn, NY May 1991.
- Autocad certificate, Fastrax Technical School, Las Vegas, NV June 2009.

Honors and Awards:

- Recipient of Presidential Grant.
- Consistently on Dean's List.

Technical/Office Skills:

- Autocad 2006.
- Microsoft Office.
- Photoshop, Quark and Illustrator.
- Experienced in PC or Mac platforms.
- Experienced Customer Service Coordinator.
- Conceptual Designer (Product and Interiors).
- Model maker-plastics and wood.
- Experienced Interior Decorator.
- Oil, acrylic, watercolor and marker artist.