

# **Michelle Johnson**

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## **Summary**

- More than 10 years of successful experience in customer service and hospitality industry with recognized strengths in multi-tasking, problem solving and trouble-shooting, teamwork, and taking responsibility when necessary.
- Flexible, friendly, outgoing, natural ability to build rapport.
- Possess solid computer skills, fast learner, and positive work ethics.
- Strong attention to detail, ability to have an open mind and collaborate ideas with others agreeably and respectfully.

## **Experience**

### **Bikram Yoga of Santa Rosa – Work/Trade**

January 2013 – Present

Santa Rosa, CA

Skills/Duties: willingness to clean, help to keep the studio clean for members, teamwork, focus, dedication to service, and a small time commitment twice a month.

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### **Bolt Staffing – Far Niente Winery**

May 2013 – Present

Oakville, CA

Skills/Duties: catering service, event set up/break down, multiple course meal service, fine dining, wine service, teamwork and efficiency key.

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### **All Good Pizza – Earth Day SF**

April 2013

San Francisco, CA

Skills/Duties: front window greeter, handled cash and various transactions, sold great hand prepared pizzas/paninis/sandwiches, managed customer service related questions.

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### **Wedding of Trahan and Houk – Shady Farms**

April 2013

## **Skills**

- Attention to detail
- Open-minded
- Positive work ethics
- Computer/office skills
- Team-work
- Multi-tasking
- Building rapport with others
- Flexible
- Friendly

**References available upon request**