

08/2008-04/2010

Front Counter, Copy Central Berkeley, Ca

Provide complete and total customer service. Assist customer with using the copiers. Point customers to the right person to get the help they need. Answer phone and transfer it to the right personnel.

10/2008-10/2010

Cashier/pie guy, Blondie's Pizza Berkeley, Ca

Provide complete and total customer service. Handle all cashier transaction and place order for the customers. Keep everything stock and clean. Practice safe food handling. Prep all ingredients for the day. Make and prepare pizza for cooking. Make sure customer food is order as specified.

Educations:

Contra Costa College, San Pablo, Ca 2003-2006

Complete six semesters of general educations.

Martinez Adult School, Martinez, Ca 2003

Complete the high school course and receive my high school diploma.

References:

Joy Bryson, Deli Manager Phone Number (510)860-2756

Bria James, Customer Service Phone Number (510)866-8641

Kristy Joncher, Customer Service Phone Number (510)233-6382

Gloriajuanita A. Booker

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Oakland, Ca 94608

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Phone Number: (510) 253-9830

Objective:

To obtain an entry level position in a new environment.

Qualifications:

- Customer Service
- Fast learner
- Team player
- Organize
- Reliable
- Inventory
- Stocking
- Sandwich making
- Product knowledge
- Outgoing
- Independent
- Problem Solver
- People person
- Independent
- Disciplined
- Motivated
- Positive attitude
- 30 wpm
- Computer literate
- Hard worker
- Good communicator

Work History:

10/2011-10/2012

Deli Clerk, Safeway El Cerrito, Ca

Provide complete and total customer service. Provide knowledge of products offer in the store. Keep the deli clean and stock. Handle cash transactions. Prepare food for the hot case and catering, and practice safe food handling.

08/2011-12/2011

Fundraiser/flyer, Grassroots Berkeley, Ca

Go to different location around the bay area to help non-profit companies gather funds. Provide knowledge of the non-profit organization and how the donations will be use in that organization.