

Oliva L Quiambao
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Objective

To work for a company or agency where I can utilize my experience to the benefit of the employer and where opportunity for advancement is offered.

Ability Summary

- Good customer service skills.
- Good in basic life support and first aid.
- Good interaction with customer.
- Fast learner
- Good communication skills.
- Very patient with children/adults with special needs.
- Personal care proficient.
- Grooming Certified.

Employment History**Caregiver**

06/2004 - 10/2004

Sta. Belina Learning School (SpEd)

Dasmarinas, Philippines

I took good care of the special children in an elementary school at Sta. Belina.

I assisted with activities and their daily needs, such as getting dress, clean and other personal needs.

Cashier and Waiter/Waitress

08/1995 - 09/1995

Wenphil Corporation Philippines

Manila, Philippines

- Provided excellent customer service
- Work the cash register
- Took customer's food order.

Education and Training**Issuing Institution****Qualification****Course of Study**

Quiapo Parochial High School

High School Diploma

General High School Curriculum

Completed High School Diploma in the Philippines

Occupational Licenses & Certificates**Certification Title****Issuing Organization****Completion Date**

Cosmetology

Gaintech Tech Skills Dev't Training Cent

09/2012

First Aid Certificate

The Philippine Red Cross Safety Services

06/2004

CPR Basic Life Support

The Philippine National Red Cross Safety

06/2004

Additional Information

I work well with people and I have good work ethics.

References Available on Request