

# Haniyyah Shabazz

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## OBJECTIVE

To obtain a challenging position within the food-services industry that utilizes my culinary strengths, teamwork, and problem solving skills.

## HIGHLIGHT of SKILLS

- 17 years experience in delivering quality customer service strengthened by recent culinary training at St. Vincent de Paul, Kitchen of Champions
- Experienced in using commercial kitchen equipment including, industrial mixers, ovens, skillets.
- Committed to maintaining safety and sanitation standards by thoroughly cleaning food prep and production stations
- Knowledgeable of a range of cooking techniques and specializes in sauces, soups, stocks, broths, and gravies
- Goal oriented and achieves results that build revenue
- Creative out of the box thinker with a keen eye for details
- Highly adaptable in fast paced and challenging environments

## PROFESSIONAL EXPERIENCE

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|--|--|-------------------------|
| <b>Culinary Trainee</b>  | <b>St. Vincent de Paul of Kitchen of Champions</b> | <b>4/13 to 06/13</b>    |
| <ul style="list-style-type: none"><li>• Trained in commercial food preparation: assisted in menu planning and volume production of up to 900 meals daily</li><li>• Experienced in different cooking methods including roasting, grilling, braising, sautéing</li><li>• Participated in catering for special and contracts events; including developing menus related to themes of events</li><li>• SERVESafe Certification, June 2013</li></ul>  |  |                         |
| <b>Catering Coordinator</b>  | <b>St. Michael's Deliverance Kingdom</b>           | <b>11/11 to Present</b> |
| <ul style="list-style-type: none"><li>• Prepared meals for special events for groups of 50+ people</li><li>• Setup and breakdown events at designated</li><li>• Organize community out reach programs, including but not limited to Food/Blanket Drives</li></ul>  |  |                         |
| <b>Customer Service</b>  | <b>Associated Third Party Administrations,</b>     | <b>8/12 – 12/12</b>     |
| <ul style="list-style-type: none"><li>• Qualifying eligibility of benefits by utilizing Caremark, Blue Cross, and Delta Dental</li><li>• Check medical claims, appeals, or procedures pre-authorization status by utilizing Blue Cross IBM system.</li></ul>   |  |                         |
| <b>Internal Auditor</b>  | <b>Bio Rad Laboratories</b>                        | <b>7/2007 – 7/10</b>    |
| <ul style="list-style-type: none"><li>• Manage order compliance with purchasing agents, Health Institutions, Research Centers and Educational Institution's, government agencies (ie CDC, NIH, NIAID), included but not limited to; purchase history, order statues, and stock availability, product compatibility using Baan CRM, EDI, Sciqwest, Software Application</li><li>• Conducted Internal Audits within Life Science Departments (i.e. Manufacturing, Distribution, Global) by collecting data from Standard Operating Procedures, to detect deficient controls, duplicated effort, extravagance, fraud, or non-compliance with laws, regulations, and management policies</li></ul> |  |                         |

## EDUCATION & CERTIFICATION

SVdP Alameda Kitchen of Champions Culinary Job Training	Oakland, Ca	04/13-06-13
High School Diploma, Vallejo High School	Vallejo, Ca	08/96-06/99

References available upon request

## REFERENCES

Name: Nic Ming	Title: Culinary Program Coordinator	
Organization:	Saint Vincent de Paul, Kitchen of Champions	Email: <a href="mailto:nming@svdp.org">nming@svdp.org</a>
Name: Robert Dorsey	Title: Executive Chef	
Organization:	Saint Vincent de Paul, Kitchen of Champions	Email: <a href="mailto:rdorsey@svdp.org">rdorsey@svdp.org</a>
Name: Cynthia Lakes	Title: Overseer	
Organization:	Saint Michael's Deliverance Kingdom	Email: <a href="mailto:cynthia.lakes@snrdenton.com">cynthia.lakes@snrdenton.com</a> Phone: (510) 213-3511
Name: Arturo	Title: Supervisor of the Sales Department	
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