

JOANNA RESNIK
2231 Shattuck Ave.
#333 Berkeley, CA
Telephone: (510) 730-8239 E-mail: Joanna.resnik@gmail.com

Skills: customer service, serving, bartending, teaching, Portuguese, darkroom and digital photography, painting in oil, acrylic, digital and watercolor, pencil drawing, Microsoft Word and Excel, Photoshop, Illustrator, Painter, Dreamweaver, HTML, CSS, Wordpress and Indesign.

Job Experience

Dharma College

March 2013-Present

A new school in Berkeley

(510) 809-2010

Graphic & Web Designer

- Maintaining and updating the website - dharma-college.com
- Designing both print and online ads, posters, postcards, brochures, banners etc.
- Working with Photoshop, Wordpress, HTML, and CSS
- Creating logos
- Photographing events and photo-shoots
- Editing and optimizing photos for web and print
- Keeping up to date with social media and online calendars

Powered by Pork

August 2012-September 2012

Vietnamese-Mexican street food

(408) 712-3734

Freelance graphic designer

- Working with the business owner to create a flier
- Designing a catering menu
- Working with Photoshop and Illustrator

Khana Peena

December 2011-April 2012

5316 College Ave. Oakland CA 94618

1889 Solano Ave. Berkeley CA 94707

(510) 658-2300

Bartender/Server

Responsibilities included:

- Completing paper work every shift for the restaurant
- Mixing drinks
- Creating new cocktails
- Serving customers in person and over the phone
- Multitasking in a fast-paced environment

Herbivore

April 2009-January 2012

2451 Shattuck Ave. Berkeley, CA

(510) 665-1675

Bartender/Server/Barista

Responsibilities included:

- Collaborating with co-workers in a fast-past environment
- Aiding costumers in person and on the phone

- Producing cocktails and other alcoholic beverages, espresso drinks, juices, smoothies, and deserts in a fast-paced environment

Amoeba Music

July 2006-December 2008

2445 Telegraph Ave. Berkeley, CA

(510) 549-1125

Cashier, In-store Photographer, Accessories, Receiving

Responsibilities included:

- Addressing the public in a friendly and professional manner
- Communicating with co-workers, and worked in a team environment
- Photographing in-store performances
- Answering phones and customer questions or concerns
- Ensuring media was prepared before its release date
- Ordering and stocking all accessories for the store
- Handling money
- Developing musical knowledge

Peet's Coffee and Tea

March 2006-July 2006

1825 Solano Ave. Berkeley, CA

(510) 526-9607

Cashier, Barista, coffee grinding, cleaning

Responsibilities included:

- Operating espresso machine and coffee grinder
- Preparing various drinks in a fast-paced environment
- Submitting records of sales transactions throughout the day
- Contributing to the cleanliness of the atmosphere

Metro Four

September 2005-December 2005

(805) 963-3632

618 State St. Santa Barbara CA 94702

Floor staff position

Responsibilities included:

- Selling tickets at the box office
- Preparing and selling concessions
- Collaborating in keeping the theatre clean

Volunteer Job Experience**Teacher's Aide for Photography Class**

2004-2005 academic year at Acalanes High School in Lafayette

Camp Counselor

Jewish Community Center – Summer 2003 - 2004

Santa Barbara Art Camp - Summer 2002

Education: Berkeley City College Major: Graphic/Web Design and Photography - Present

Acalanes High School, Lafayette CA - June 2005

References available upon request.