

# Amy G. Baker

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## EDUCATION

**Spring 2007** UNIVERSITY OF FLORIDA, Gainesville, FL

**Bachelor of Science in Food and Agribusiness Marketing Management**

## EMPLOYMENT

<b>11/2011-05/2013</b>	<b>THE PALM RESTAURANT</b> <i>Server</i>	<i>Miami, FL</i>
	• Upscale Lobster and Steakhouse established in 1926	
	• Maintained professional environment for all restaurant patrons	
	• Assisted guests in enjoying a fine dining experience with quality products and excellent service	
<b>02/2010-04/2012</b>	<b>DORAKU SUSHI</b> <i>Server/Bartender</i>	<i>Miami Beach, FL</i>
	• Serving traditional Japanese style dishes	
	• Included large culturally diverse staff	
	• Rapid customer turn-over along with consistent local customer base	
<b>08/2007-10/2009</b>	<b>JATEX, INC.</b> <i>Sales Representative</i>	<i>Nappanee, IN</i>
	• Promoted and marketed company to existing and new businesses	
	• Utilized customer service skills to maintain positive relationships with all customers from small businesses to top level investors	
	• Organized and maintained incoming purchase orders and agreements	
	• Internship with company summer 2003 and 2005	
<b>2002-2010</b>	<b>BAKER &amp; CO. INSURANCE AGENCY</b> <i>Customer Service Representative (part-time)</i>	<i>Bremen, IN</i>
	• Filed current daily records and past customer records	
	• Maintained and updated client records using SIS management systems for up to 3,000 contacts	
<b>SKILLS/ACTIVITIES</b>	Computer: Microsoft Office, SIS Management System Restaurant POS Systems: (Micros & Aloha) Member of Tri Kappa Epsilon Pi	