

Holly Blackwell
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Profile: An enthusiastic, creative, open-minded individual who has worked with many beverage industry professionals and is looking for challenging and responsible position which will effectively utilize prior experience, training and abilities, offering opportunities for professional growth and advancement.

Qualifications —

- ◆ Adept at face-to-face marketing and use of social media
- ◆ Excellent communication skills
- ◆ Highly self-motivated
- ◆ Exceptional team player
- ◆ Proven ability to excel under pressure
- ◆ Excellent customer service skills
- ◆ Experienced in management and motivation of a successful team

Employment History —

May 2013 – Present	Austin Catering Bartender, Server	Austin, TX
2012	Capone's Bartender	Houston, TX
2009 – 2011	The Red Room Waitress Manager/Bartender	Houston, TX
2006 – 2009	The Roof Bar Head Bartender	Houston, TX

Work Experience —

- ◆ Coordinated and managed beverage service functions of the bar
- ◆ Supervised and motivated staff to ensure that clients received excellent service
- ◆ Implemented grievance and disciplinary procedures to ensure amiable environment
- ◆ Setup and breakdown of full dinner service, full bar, cocktail receptions, etc.
- ◆ Conducted training sessions for newly hired staff, teaching proper techniques and services
- ◆ Organized weekly schedules for staff
- ◆ Established bar service guidelines
- ◆ Managed and coordinated staff to ensure proper operations
- ◆ Advised and supervised staff regarding drink preparation to maintain high standards
- ◆ Utilized high energy levels and multitasking abilities to quickly fill drink orders in an extremely fast paced environment
- ◆ Aided in management and maintenance of inventory

Certifications —

- ◆ TABC certified
- ◆ Certified Food Handler (Texas)