

Andrew E. Norris

Behaviorist

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SKILLS

- Results oriented, high-energy, hands-on professional
- Strong Leadership skills
- Punctual with great attention to detail
- Excellent customer service skills in all areas
- Great communicator who works well independently or in a group to complete an objective
- Experience working in a fast paced and high pressured environment
- Ability to problem solve, work well under pressure and meet deadlines
- Strong written and verbal communication skills
- Excellent organizational skills
- Ability to motivate, multitask and adapt quickly to changing circumstances
- Ability to understand the individual and motivate based on that individual's needs
- Strong desire for continued learning and steady growth as a professional

COMPUTER SKILLS

- Microsoft Word
- Microsoft Outlook
- Microsoft Excel
- Microsoft Power Point
- Adobe

PROFILE

Hard working, reliable and practical professional seeking full or part-time employment as a bartender/server.

EXPERIENCE

Feb. 2011 to Sept. 2013

Behaviorist, Northern California Preparatory School ("NCPS"), Sacramento, CA

Supervised, Managed and Oversaw the Students of NCPS Private School

- Successfully supervised and managed approximately 64 Students with special needs resulting from behavioral, psychological, intellectual and neurological impairments.
- Controlled unruly behaviors using appropriate intellectual and therapeutic tactics, which were consistent with the specific needs of each student.
- Supported all staff members with behavior restraints and incidents.
- Consistently took a unique and less aggressive approach to dealing with the complex challenges associated with behaviorally and socially impaired teenagers.

Professional Achievements

- Led students to take charge of their behavioral or social impairments and become successful and productive academic achievers.
- Encouraged students to achieve their goals with regard to personal behavior and social practices through one on one mentoring and well as general and group mentoring
- Motivated students in a variety of settings from dangerous high risk situations to every day interactions.
- Assisted staff members in adopting successful tactics to deal with the disorderly behaviors of students.
- Ensured student safety by detecting and handling various dangers inside and outside of the school's premises.

File and Document Maintenance

- Regularly drafted incident reports to account for student behavior as wells as managed student file as it related to student episodes.

Education

Completing Bachelor's Degree in Business Management with Western Governor's University
Graduation Nov. 2013

Associate of Arts Degree in Liberal Arts from American River College

Graduated 2006

Additional Experience, Various Companies

From 1999 to 2009

- Sterling Direct Marketing - Sales Manager
- Vitamin World - Sales Manager
- Sports Authority - Outdoor Sports Sales
- Sacramento Hyundai - Automotive Sales
- Arden Hills Country Club - Bartender/Banquet Server
- Monterey County Sheriff's Deputy - Law Enforcement
- San Juan Unified School District- Bus Attendant