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## **Objective**

To obtain a position within a company where talents and growth are both encouraged and promoted, with emphasis in customer service.

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## **Experience**

Sept. 2001- Present                      **Bappa Private Security**                      San Jose, CA

### **Security Officer/Office Administrator**

- Responsible for safety and security of all items
- Train recruits
- Maintained guard, fire arms, PC832 and baton & mace cards
- Obtained new business contracts

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Sept. 2007- March 2011                      **Home Depot**                      Sunnyvale, CA

### **Department Supervisor**

- Perform management duties such as hiring, orientation, and training
- Manage up to 10 employees
- Conduct inventory control, loss prevention and price integrity
- Reconcile cash registers and prepare closing reports
- Received numerous "Homer Badge Awards"

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2005-2007                      **Petco**                      Modesto, CA

### **Team Lead Supervisor**

- Supervised six departments
- Assisted with hiring, training and scheduling of employees
- Responsible for opening and closing the building
- Inventory control, loss prevention and price integrity
- Department Merchandising

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## **Education**

2001                      Fremont Adult School                      Fremont, CA

- General Education Degree

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## **References**

References are available on request.