

**Dana Hamdan Regaldo**  
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## **Objective**

To obtain a position within a company where talents and growth are both encouraged and promoted, with emphasis in customer service.

## Experience

**Bappa Private Security** San Jose, CA

## Bappa Private Security

San Jose, CA

## **Security Officer/Office Administrator**

- Responsible for safety and security of all items
- Train recruits
- Maintained guard, fire arms, PC832 and baton & mace cards
- Obtained new business contracts

Sept. 2007- March2011

Home Depot

Sunnyvale, CA

### **Department Supervisor**

- Perform management duties such as hiring, orientation, and training
- Manage up to 10 employees
- Conduct inventory control, loss prevention and price integrity
- Reconcile cash registers and prepare closing reports
- Received numerous “Homer Badge Awards”

2005-2007

Petco

Modesto, CA

## Team Lead Supervisor

- Supervised six departments
- Assisted with hiring, training and scheduling of employees
- Responsible for opening and closing the building
- Inventory control, loss prevention and price integrity
- Department Merchandising

## Education

2001

## Fremont Adult School

Fremont, CA

- General Education Degree

## References

References are available on request.