

Sarah Davis

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Objective:

I am currently seeking a position as a part-time Bartender.

Profile:

I am an incredibly motivated and dedicated individual, possessing a great deal of ambition. I love to learn new things and am a very quick learner. I pride myself in being able to work efficiently on my own, as well as part of a team. Dependability is what I have built my career around, earning the trust and respect of all previous employers. I'm always up for a challenge, and through my hard work, I know I can be a valuable asset. My extensive customer service experience has taught me how to make people enjoy themselves in my company. I am committed to quality service and innovation.

Certifications:

- TABC Certified
- Texas Food Handler Certified

Skill Highlights:

- Excellent customer service skills
- Ability to quickly memorize vast amounts of information
- Employee Scheduling
- High volume & task management
- Staff training & development
- Process improvement
- Leadership & communication skills
- Multitasking
- Ability to keep calm under pressure & diffuse difficult situations

Work History:

Applebee's Bar & Grill

6315 S. IH 35

Austin, TX 78744

Supervisor: Paul Cuprison

(512)912-0202

June 2013 – Present

- Position: Bartender/Server
- As a Bartender/Server, my primary responsibility is taking care of my guests, as well as making drinks for the entire restaurant. This requires excellent time management skills as well as good customer service skills. It also requires full knowledge of the company drink menu in order to quickly and efficiently get delicious drinks to my guests.

Walgreens Pharmacy

6200 W. William Cannon Dr.

Austin, TX 78749

Supervisor: Jessica Haskins

(512)892-1933

January 2008 – Present

- Position: Senior Certified Pharmacy Technician
- As a pharmacy technician, my primary responsibility and focus is customer service and relations. Handling large amounts of money and cashiering is a key part of this process, as well as taking care of multiple customers while multitasking, hence requiring efficient task management skills. As a “senior” technician, I am responsible for much more information, inventory management, additional duties & tasks, as well as staff training, development, and scheduling.

Blazer Tag Adventure Center
 1701 W. Ben White Blvd.
 Austin, TX 78704
 Supervisor: Jackie Thomas
 (512)462-0202

May 2006 – January 2008

- Position: Party Coach; Event Coordinator
- As a party coach, I was essentially the hostess/waitress of my parties. I was responsible for keeping my guests happy and entertained, and making sure they had everything they needed to make their event memorable.
- As an event coordinator, I was responsible for planning events with guests, as well as working with other staff members to make the events possible and memorable. Customer relations was the main focus in this position, as well as various creative inputs within the facility.

Education:

- **College:**
 The University of Texas (June 2007 – May 2013)
 Austin, TX
 Degree: Bachelor of Science in Microbiology
- **High School:**
 James Bowie High School (August 2003 – May 2007)
 Austin, TX
 Degree: High School Diploma, Distinguished Graduate

Additional Personal References:

- DeAndre Cain
 Recreation Programs Specialist, City of Austin Aquatics
 (512)775-9962
- Michael Loftin
 Former Miller Lite On-Premise Rep; Current Aerospace Engineer, US Air Force
 (512)576-3561
- Matt Dahms
 Bartender/Manager at Boomerz Nightclub
 (512)554-7464
- Kevin Levine
 Former Bar Manager; Current Assistant Manager, Walgreens

(713)498-3059