

Clarisa Ismerio

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Objective

To obtain employment in a fast paced environment in my specific field of study, with room to grow, and chances of promotion.

Profile

Experienced in costumer service, professional with strong leadership and relationship-building skills. Experienced manager with excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences.

Skills Summary

- ♦ Very professional
- ♦ Self-motivated
- ♦ Client relations
- ♦ Customer satisfaction
- ♦ Multi-task management
- ♦ Extremely organized
- ♦ Client-focused
- ♦ Team player with positive enthusiastic attitude
- ♦ Quick learner that follows instructions
- ♦ Great communication skills
- ♦ Bilingual (Spanish, English)

Professional Experience

HOST/SERVER- DUTIES

- ♦ Filled beverage and ice dispensers
- ♦ Greeted each customer with friendly eye contact
- ♦ Kept ice bins filled
- ♦ Placed clean dishes, utensils, and cooking equipment in storage areas
- ♦ Swept and scrubbed floors
- ♦ Took food orders and relayed orders to kitchens or serving counters
- ♦ Trained new employees
- ♦ Wiped tables and seats with dampened cloths, and replaced dirty tablecloths
- ♦ Cleaned work areas, equipment, utensils, and dishes.
- ♦ Communicated with other kitchen team members to ensure food was prepared on time and correctly
- ♦ Assisted co-workers.
- ♦ Provided guests with menus
- ♦ Set tables with clean linens, condiments, and other supplies.
- ♦ Answered questions about menu selections and made recommendations when requested.

El patron Mexican Grill

7733 Roseville Rd suit B, Antelope CA 95843

(916) 727-1200

Owner Veronica Rosales