

Clarisa Ismerio

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Objective

To obtain employment in a fast paced environment in my specific field of study, with room to grow, and chances of promotion.

Profile

Experienced in costumer service, professional with strong leadership and relationship-building skills. Experienced manager with excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences.

Skills Summary

- ◆ Very professional
- ◆ Self-motivated
- ◆ Client relations
- ◆ Customer satisfaction
- ◆ Multi-task management
- ◆ Extremely organized
- ◆ Client-focused
- ◆ Team player with positive enthusiastic attitude
- ◆ Quick learner that follows instructions
- ◆ Great communication skills
- ◆ Bilingual (Spanish,English)

Professional Experience

HOST/SERVER- DUTIES

- ◆ Filled beverage and ice dispensers
- ◆ Greeted each customer with friendly eye contact
- ◆ Kept ice bins filled
- ◆ Placed clean dishes, utensils, and cooking equipment in storage areas
- ◆ Swept and scrubbed floors
- ◆ Took food orders and relayed orders to kitchens or serving counters
- ◆ Trained new employees
- ◆ Wiped tables and seats with dampened cloths, and replaced dirty tablecloths
- ◆ Cleaned work areas, equipment, utensils, and dishes.
- ◆ Communicated with other kitchen team members to ensure food was prepared on time and correctly
- ◆ Assisted co-workers.
- ◆ Provided guests with menus
- ◆ Set tables with clean linens, condiments, and other supplies.
- ◆ Answered questions about menu selections and made recommendations when requested.

El patron Mexican Grill

7733 Roseville Rd suit B, Antelope CA 95843

(916) 727-1200

Owner Veronica Rosales