



Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

Full Name Marques Watkins Date: 1-9-20
Home Telephone (916) 502-4306 Other Telephone (916) 640-5403
Present Address 2431 Taylor St San Francisco, CA 94113
Permanent Address, if different from present address: _____
Email Address mrmarqueswatkns@mail.com

Position applying for: Server/ Event Staff Salary desired: _____
Are you currently registered with any staffing and/or employment agencies? If so, please list
IQ Personnel
Are you applying for: Full-time work? Yes No Part-time work? Yes No
Temporary work, e.g., summer or holiday work? Yes No From: 5am To: 3am
How did you find out about our open position? (Please check fill in proper name of source):
Referral Name of Referral _____ Newspaper Job Fair Agency
Company Website Other Web Posting Other Source
Could you work overtime, if necessary? Yes No If hired, on what date could you start working?

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

<u>SPECIFY HOURS AVAILABLE DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM	5am	5am	5am	5am	5am	5am	5am
PM	11pm	11pm	11pm	11pm	11pm	11pm	11pm

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? 2013-2015

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship Mayra Baez

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS			
NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Glen Mills School	Concordville, PA	12	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: <u>TEAM Techniques for Effective Alcohol Management</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer IQ Personnel 3007 Fite Cir San Jose 95827

Type of Business Haz Mat Telephone No. (510) 437-0400 Supervisor's Name PGSE

Your Position and Duties _____

Dates of Employment: From 2015 To 2020

Reason for Leaving: Relocated here to San Francisco

Name and Address of Employer Acrobat Outsourcing

Type of Business Event specialist Telephone No. () Supervisor's Name Paul Pickette

Your Position and Duties Silver, Event Setup, Host

Dates of Employment: From Dec 2015 To Dec 2015

Reason for Leaving: Relocated to Sacramento

Name and Address of Employer Environment Development Group

Type of Business ENVIRONMENTAL Telephone No. () Supervisor's Name Ruben DeAlba

Your Position and Duties Excavation Crewman, Foreman

Dates of Employment: From 2008 To 2017

Reason for Leaving: COMPANY MOVED back to New Mexico

Name and Address of Employer _____

Type of Business _____ Telephone No. () Supervisor's Name _____

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The Service Companies

Your Position and Duties _____

Dates of Employment: From _____ To _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: NO

Have you obtained any special skills or abilities as the result of service in the military? Yes No
If so, describe: _____

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Vashawn Wade Telephone No. (510) 437-0400
Address Alameda St Vallejo, CA
Occupation: Haz Mat CEO Relationship: Friend Number of Years Acquainted: 6

Name: Cindy Escobar Telephone No. (415) 756-7617
Address 260 Golden Gate San Francisco
Occupation: Case Worker Relationship: girlfriend Number of Years Acquainted: 8

Name: Arturo Gomez Telephone No. (916) 280-6672
Address Orchard Woods CIV. Sacramento CA 95828
Occupation: Retired Relationship: Mentor Number of Years Acquainted: 19

Please Read Carefully, Initial Each Paragraph and Sign Below

MM I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

MM I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

MM I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

MM I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

MM Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

1-9-20

Interview Note Sheet
General

Applicant Information					
Name: <u>Marques Watkins</u>	Interviewer: <u>William Wett</u>				
Date: <u>1/19/20</u>	Rate of Pay: <u>\$7/hr</u>				
Position (s) Applied for: <u>Server.</u>	Referred by: <u>use to work for us</u>				

Test Scores						Seeking
Server	<u>29</u> / 35	<u>83</u> %	Bartender	<u>/30</u>	%	
Prep Cook	<u>/15</u>	%	Barista	<u>/10</u>	%	
Grill Cook	<u>/40</u>	%	Cashier	<u>/10</u>	%	
Dishwasher	<u>/10</u>	%	Housekeeping	<u>/16</u>	%	

Relevant Experience & Summary of Strengths			
Total of _____ Experience in Food Service/Hospitality			
Describe a time when you had to multitask, or work under pressure?	How would you handle a disagreement/argument with a coworker?	What do you do to go above and beyond and exceed your customer's expectations?	Notes:
			<u>Concessions</u> <u>table</u> <u>Buffet</u> <u>Porter</u>

P.O.S. Experience: <u>Y</u> / <u>N</u> details:	Transportation	Regions Available to work
	<u>Public</u>	<u>SF</u>
Certifications (if any): <u>Teamz - Aremark</u>		Availability
		<u>Open</u>
Uniforms Owned:	Recommendations	Other Languages Spoken
<input checked="" type="checkbox"/> Bistro White <input checked="" type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/> Other:	<input type="checkbox"/> Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input checked="" type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Cut Glove	<input type="checkbox"/> Acrobat Academy <input type="checkbox"/> Lead Academy

