

# Alejandro Monga

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## Objective:

To utilize my extensive hospitality / serving experience and leadership skills to improve the profitability and overall service level of a culinary staffing company.

## Education

**The George Washington University**  
Bachelor of Arts: Electronic Media  
Minor: Theater

Washington, D.C.

May 2007

## Hospitality Experience

### Creative Cuisine Concepts

(@ American Honda Motor Co.)

Torrance, CA

July 2009 – July 2013

Food Service & Hospitality Manager

- Coordinated banquets up to 400 guests at high-end venues in Los Angeles.
- Trained new wait staff and supervised up to 25 employees in large-scale corporate cafeteria.
- Executed payroll services and assessed weekly labor costs for company personnel.

### Marble Lane

New York, NY

May 2007 – June 2009

Server

- Ensured fine dining experiences for customers to encourage repeat business.
- Bilingually communicated customer's additional meal requirements and requests to kitchen staffs.
- Suggested cocktails, menu items, and other specials the creative team wished to promote.

## Professional Experience

### RE/MAX Pacific Properties

Redondo Beach, CA

Jan 2011 – April 2012

Real Estate Broker

- Manage the buying and selling of single family, multi-family, and investment properties.
- Operate open houses & tele-marketing to represent buyers, sellers, & real estate investors.
- Specialize in resources for down payments, first time buyer programs, & FHA loans.

### Daniel Hoff Agency, Inc.

Hollywood, CA

Aug 2009 – Jan 2012

Actor / TV Personality

- Performed captivating acts in theater, television, film, commercials, and print advertisements.
- Promoted personal brand thru social media, professional workshops, and industry networking.
- Clients include: MTV Network, Spike-TV, WE-TV, Target, McDonalds, Scion, and many more.

### Ralph Lauren Corp.

New York, NY

June 2007 – July 2008

Top Sales Associate – Club Monaco

- Skyrocketed sales at newly launched retail store in the Upper West Side.
- Awarded top sales associate in Upper NYC Region.
- Assisted in coordinating special events and promotions.

## Volunteer Experience & Community Service

### St. Francis Medical Center

Lynwood, CA

June 2012 – Present

Clinical Care Extender Intern

- Support physician assistants during laceration suturing in the emergency room.
- Take vital signs of patients to help the nursing staff.



**Towne Street Theater**

Los Angeles, CA

Summer 2011

**Kids Musical Theatre Camp - volunteer**

- Roused up the children for rehearsals by leading acting and movement warm-up exercises.
- Worked as stage crew and production assistant during performances.

**Amigos de Nandaime**

Nandaime, Nicaragua

2009, 2011

**Relief Coordinator**

- Gathered children's clothing and toy donations in the U.S. and prepared them for travel.
- Partnered with locals to distribute food, clothing, and medicines for impoverished natives.

**Junior Blind of America**

Los Angeles, CA

2010

**Holiday Event Volunteer**

- Worked with seeing-impaired children by setting-up and breaking-down interactive holiday events.
- Facilitated family games as they enjoyed arts & crafts, and live Stevie Wonder music with the kids.

**Heritage Missions**

Nairobi, Kenya

2008

**Medical Relief Volunteer / Missionary**

- Traveled to the most destitute area in the country to provide medical relief, food, and clothing.
- Evangelized a message of hope and love to locals in their churches and homes.

**Leadership****St. Francis Medical Center**

Lynwood, CA

Nov 2012- May 2013

**Recruitment & Training Coordinator****Clinical Care Extender Program**

- Organize and attend recruitment events on university campuses to promote program.
- Grade applications and evaluate candidate compatibility during interview sessions.
- Lead training days for 120+ interns with informational presentations covering hospital procedures.
- Created mock casting sessions to improve fellow leaders' public speaking abilities.

**Research****Charles R. Drew University of Medicine & Science, Los Angeles, CA**

Feb 2013 - May 2013

**Biomedical Science Research Assistant****Department of Internal Medicine, Dr. Theodore Friedman, Chief - Division of Endocrinology****Nicotine Drug Addiction**

- Assisted with mouse sacrificing and organ separation after completion of experiment.
- Teamed with master's students to maintain electronic database of Principle Investigator's study.

**Awards / Honors****CDU/ Kaiser Scholarship**

Los Angeles, CA

2012

For Academic Merit and Commitment to Underserved Communities

**Dean's List**

Washington, DC

2005 - 2007

The George Washington University, Graduated with Honors

**Certification****Licensed Real Estate Broker**

Los Angeles, CA

2011

State of California Bureau of Real Estate

**Specialized Skills**

- Spanish Language Proficiency: Written, Oral, and Reading
- Advanced Computer Literacy: MAC OS, PC, Final Cut Pro (Video Editing), Microsoft Word, Microsoft PowerPoint, and Microsoft Outlook