

Cassandra A. Lee

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Objective	A server position that utilizes my analytical skills and customer service background to ameliorate customer relations and aid business advancement	
Experience	Viking Bar-Ton Sai, Krabi, Thailand Bartender	JAN 13-FEB 13
	<ul style="list-style-type: none">Greeted clients and took orders for food and drinkLearned to mix common cocktails and improvise upon requestFrequently cleaned bar surfaces and glassware to maintain sanitation standards	
	Aussie Farmers Direct-Surry Hills, NSW, Australia Sales Representative	OCT 11-JAN 12
	<ul style="list-style-type: none">Earned the title of top seller in the channelAppealed to the specific needs of potential clients and offered information regarding the serviceDisplayed dedication for the job by working on 100% commissionSuccessfully trained new staff members by demonstrating sales techniques	
	Adria Rybar and Grill-Sydney, NSW, Australia Server	AUG 11-JAN 12
	<ul style="list-style-type: none">Worked effectively in a fast-paced environment and balanced client needsDemonstrated initiative by completing unassigned but necessary tasks during off-peak lullsLearned to use touch screen POS system to relay orders to the kitchen and barMaintained a friendly and professional demeanor when interacting with customers	
	Walgreens Pharmacy-Daly City, CA Assistant Manager	JUN 10-DEC 10
	<ul style="list-style-type: none">Provided administrative aid by bookkeeping, scheduling employees, and providing customer serviceManaged one of the largest stores on the west coast with 100+ employeesMultitasked constantly and learned skills needed to excel in various sectors of the store	
	Pacific Internet Exchange-San Francisco, CA Network Technician	JUN 08-AUG 08
	<ul style="list-style-type: none">Investigated, analyzed, and repaired malfunctioning servers to maintain service standardsMaintained server content integrity to protect company imageCreated innovative processes for a more efficient and organized work environment	
Education	University of California, Davis Bachelor of Arts, Economics	MAR 2010

Selected courses include: Analysis of Economic Data, Human Resources, and Financial Economics

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References

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- Mark Calvert
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