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Seeking a position with a company that will require me to utilize my skills, abilities and experience to ensure the company's success.

**Material Handler (Temporary)** Dec.2012 - Aug.2013

Biorad Laboratories (Aerotek Staffing) Hercules, Ca.

Dec.2012 - Aug.2013

### **Responsibilities:**

- Staging and pulling kits of buffers, solutions, blood components and media
- Cycle counting
- SAP systems processing and updates
- SAP receiving of production kits and components
- Materials and gowning management
- Housekeeping and cleaning of kits and buffers warehouse
- Forklift driver

**Home Care Line Associate (Temporary)** Dec. 2011 - Aug. 2012

CLOROX Fairfield, Ca.

Dec.2011 - Aug.2012

## Responsibilities:

- Assisting in home care and bleach line machine operations
- Machine preparation and change over
- Bottling various Clorox bleach products

**Materials Coordinator** Mar. 2008 - Mar. 2010

Mar.2008 - Mar.2010

## **Responsibilities:**

- Purchasing supplies for company
- Contacting new vendors and negotiate pricing for supplies used
- Forklift driver
- Thompson cutter machine operator
- Shipping and receiving

Heidelberg Machine Operator Feb.2002 - Oct.2007

Block Graphics Inc. Portland, Or.

## Responsibilities:

- Printing business forms
- Encoding routing numbers on payroll checks
- Mix inks for printing usage
- Stock handler
- Forklift and roll clamp driver
- Shipping and receiving

**Manager (Shoe Department)** Aug. 1999 - Dec. 2001

Gottschalk Lake Forest Park, Wa.

## Responsibilities:

- Customer service
- Cashier
- Employees work schedule
- Stock handling
- Design shoe, floor displays, and re-order and replenish shoe supply