

# THOMAS G. KAY

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## BARTENDER

Highly qualified professional with extensive experience in making and serving drinks to patrons in a fast-paced environment, looking for a position in a well recognized establishment. Recently, have been certified by the University of Mixology as a mixologist/bartender. TIPS certified. Top of Class. Knowledge of over 150 drink recipes.

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## PROFESSIONAL EXPERIENCE

THE BAR, Santa Clarita, California

June 2013 – October 2013

### Bartender

- Attended to customers' needs on the bar and on the floor.
- Responsible for general clean up of the bar and the restaurant.
- Maintained inventory levels on a daily basis.

REPLAY BAR & GRILLE, Woodbridge, NJ

May 2012 – May 2013

### Bartender

- Prepared and served drinks to customers following the recipes set.
- Prepared and mixed cocktails using ingredients such as soda, water, juices and liqueurs.
- Operated registers and other verification machines.
- Maintained the liquor supplies and ordering for them when needed.
- Handled cash and returning the change to customers.
- Cleaned and maintained the bar and bar equipment.

WHISKEY BAR, Hoboken, NJ

January 2011 – May 2012

### Barback/Bartender

- Assisted bartenders by stocking and restocking bar with glasses, ice, liquor, garnishes and other supplies.
  - Responsible for putting away inventory and maintaining the cleanliness of the bar.
  - Occasional bartender - duties included pouring cocktails for guests at the servers' tables, cash handling, and serving guests at the bar.
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## EDUCATION & PROFESSIONAL CREDENTIALS

UNIVERSITY OF MIXOLOGY, Santa Clarita, CA 2013

UNIVERSITY OF ILLINOIS AT URBANA-ILLINOIS, Urbana, IL - MBA 1996

RUTGERS UNIVERSITY, New Brunswick, NJ - BS in Finance 1994

### *Computer Skills:*

*Microsoft Office Suite, Word, Excel, Access, PowerPoint*