

MacMillan Raine

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Objective: Custom Service Representative

Career Summary

- I am a BSA Eagle Scout (completed 7. 14.2013), my eagle project was to build storage cabinets for the Brea High school swim team. I created plan, fundraise, design, build, organize a team, assign duties, provide instructions to use equipment, follow safety rules, provide specifications, supervisor work and assign tasks to complete project on time and under budget.
- I am ambitious, considerate, and objective oriented individual that is flexible in adjusting to changing duties, assignments and tasks, able to learn and master new tasks quickly. A task oriented individual with a strong work ethic.

Skills

Communications

Oral: public speaking, listening, and gain understanding by asking questions, reading body language, gestures, eye contact, feedback, and using demonstrations.

Written: composition, outline, edit, grammar, spelling, punctuation, proofreading, and critiquing of reports, memos, emails, financial analysis, statements, and tax letters

Administrative Management

Budget development/ implementation

Policy & procedure enhancement

Team building

Leads by example

Experience

7/ 22, - 7/ 26, 2012 Archery Range Master, Firestone BSA
Campgrounds Brea, CA
During the Orange County BSA Council 2012 Portola District Cub Scout Day Camp, I trained and supervised over 300 cub scouts ages 7 – 11 in the use and safety of archery equipment during the week. Duties including: training Cub Scouts in archery safety range