

S^HARA MOZAFFARIM^HR

7232 DOS RIOS DRIVE TUJUNGA, CA 91042 · (818) 618-3619 · mozaffas@gmail.com

EDUCATION

Rush University

- Masters degree in Nursing Chicago, Illinois

April 2013 – Present

University of California, Irvine

- Bachelors Degree in Economics with an emphasis on Business

Irvine, California

Sep. 2007 – June 2009

EMPLOYMENT EXPERIENCE

Dylan's Tavern Bar and Grill

Chicago, Illinois

Server/Bartender

September 2013 – Present

- Take orders from patrons, serve food and beverages, assist with seating, assist bus boys and food runners. Also performed open and closing duties.

UCLA Medical Center Division of Cardiothoracic Surgery

Los Angeles, California

Database Coordinator/Research Assistant

June 2010 – April 2013

- Manage Adult Society of Thoracic Surgeons (STS), General Thoracic (GT), Congenital STS, California Coronary Artery Bypass Graft (CABG) Outcomes Reporting Program (CCORP), Physician Quality Reporting Initiative (PQRI) and Extracorporeal Membrane Oxygenation (ECMO) databases.
- Assemble various PowerPoint presentations and Excel spreadsheets for visual aid assistance in explaining ways to improve quality of care through data extraction for the Cardiothoracic Working Group monthly meetings.
- Organize and host the annual California Society of Thoracic Surgeons (CASTS) meetings.
- Extract and Enter critical data pertaining to adult cardiothoracic procedures, which contribute to various internal and external research projects.
- Attend monthly Nurse Practitioner meetings and Morbidity and Mortality Meetings with Surgeons and Residents.
- Conduct interviews and supervise undergraduate students to assist with databases.
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Tutor

Sept. 2001-April 2013

- Helped children with homework in all subjects, as well as with various projects and standardized testing assistance

Personal Assistant

May 2008 – Sept. 2012

- Executed various tasks from personal errands to business related projects for CEO.
- Liaison between CEO and employees.

Law Offices of Palermo, Barbaro, Chinen & Pitzer

Pasadena, California

Intern

Nov. 2008 – Jan. 2009

- Updated the firm library, filed and uploaded client information to office database and performed numerous office administrative duties.

Hooters

Burbank, California

Hostess/Server

Sept. 2006-Mar. 2007

- Took food orders from patrons; as well as, delivered food to tables. Greeted guests and ensured that they enjoyed their visit. I also did various opening and closing operations, such as cleaning the fountain drink machine.

YMCA

La Crescenta, California

Lifeguard/Swim Instructor

Sep. 2004 – Sep. 2005

- Taught private lessons to children with physical and mental disabilities, in addition to group lessons for people of ages.
- Monitored the safety of swimmers and the pool by interacting with the swimmers regularly.

EXTRACURRICULAR ACTIVITIES AND ACHIEVEMENTS

- An affiliate of Kappa Kappa Gamma (KKG) Sorority
- Participated in Dance Production
- Involved in clubs such as, make a wish foundation, business fraternity, Farsi, and French club.
- National Dean's Honor List
- Golden State Award for Spanish
- The National Honor Roll (3 consecutive years)
- The Who's Who Amongst Teen Students

PUBLICATIONS

- Lancaster, Elizabeth; Young, S; Satou, Nancy; Mozaffarimehr, Sahara; Shemin, Richard J. MD.; Benharash, Peyman MD.; *Modern Results of Robotic and Minimally Invasive Valve Surgery in Elderly Patients*. Poster session presented at: David Geffen School of Medicine, 2012 July 26, 2012; Los Angeles, CA