

1/7 @ 3pm

**Tuan Anh Vu**  
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**Objective:** To obtain a job in the information technology field or professional services field in which I can gain valuable experience while providing efficient service to my employer.

**Work Experience:**

**Californian Restaurant, Hyatt Hotel, Huntington Beach CA** **May 2011 to Present**

**Bartender**

- Polish glasses and other necessary utensils
- Keep ordering and maintain stock
- Stock bar with wine, liquor, beer and additional supplies such as glassware, napkins, straws and ice.
- Serve glass or bottle of wine, cocktails, draft beer and coffee.
- Always keep bar area clean and neat
- Continuously reviewing information to keep up to date on new cocktails, wine and beer.
- Keep stocking the supplies in the wine cages and stocking cages.
- Keep making drink consistently according to drink recipes.

**Paracel Seafood Restaurant, Westminster CA**

**May 2009 to Sep 2011**

**Hyatt Hotel Huntington Beach CA (On-call)**

**May 2011 to Present**

**Banquet Server**

- Prepare tables for meals by setting up linens, silverware and glassware.
- Decorate tables and chairs and lounge area for weddings and other large parties.
- Provide excellent customer service by escorting patrons to their tables and by being attentive to their needs and requests.
- Present menus to patrons and answer questions regarding daily specials and provide recommendations on menu choices.
- Remove used dishes and glasses from table, clean tables and counters, and stock service areas with supplies such as coffee, food, tableware and linen.
- Check patrons' identification to make sure they meet minimum age requirements for alcoholic beverages.
- Recommend wine selection for patrons and pour wine in glasses.
- Prepare bills that itemize sales tax and meal costs for patrons and collect payments.

**Saddleback SEO company, Fountain Valley, CA**

**December 2011 to Present**

**Search Engine Optimization Technician**