

1/7 @ 2pm

# Jerome Martinez

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## Personal Profile

Highly motivated graduate of New Mexico State business program. Excellent interpersonal, communication and relationship-building skills. Able to juggle multiple priorities, meet tight deadlines and exceed expectations.

## Career Objective

Obtain a customer service position in a people-oriented company where I can put in my maximum potential to achieve corporate goals.

## Education

**Some College Coursework Completed – Masters of Business Administration**  
University of Phoenix , Albuquerque, NM

2011-2011

**Bachelors Degree – Human Resources and Leadership**  
New Mexico State University, Las Cruces, NM

2003-2008

## Work Experience

**Roosevelt Hotel, Hollywood, CA**

**Part Time**

Banquet Associate

Oct 2013 to  
Present

Provided F&B services in a prompt and elegant manner. Anticipated and met guests' needs while working efficiently in a fast-paced environment. Ability to train, motivate, and supervise customer service employees. Perfect attendance and great time management skill. Keep the area clean and up to inspection standards.

**La Posada Resort and Spa, Santa Fe, NM**

**Part Time**

Bartender

Mar 2013 to Sep  
2013