

Rachel Angela G. Iumin

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Education

Centro Escolar University, Manila, Philippines 2008-2012
Bachelor of Science in Tourism Management

Holy Trinity Academy, Manila, Philippines 2004-2008
General Education

Work Experience

Banco De Oro Unibank, Inc. Jun 2012-Oct 2013
Client Service Associate

- Communicate with clients to fulfill their wants and needs.
- Developed my computer and typing skills.
- Highest grade in all the staffs of our branch.
- Developed alertness in every bulk transactions.

Lufthansa Technik Philippines Nov 2011-Jan 2012
Intern, Technical Services

- Learned to encode and print different task cards and reference of aircraft for maintenance.
- Collating documents of aircrafts for releasing.
- Developed multi-tasking skills.
- Assisted staffs with their tasks and completing some essential reports

Makati Prime Tower Suites Jan 2012-Mar 2012
Intern, Front Office

- Provide fast, friendly, and efficient customer service to all guests, in person, or on phone.
- Learned all aspects of the hotel services to provide complete information to guests.
- Developed communication skills.
- Assisted trainer with their task.