

# Alvin L. Raymond

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## Restaurant Professional

### **Summary of qualifications:**

- Over 10 years restaurant experience
- Supervision and management of people and products
- Excellent customer service and communication skills
- Remain calm and work well under demanding conditions
- Skilled in dealing with sensitive matters in a professional manner
- Ability to work independently and as a team player

## Work Experience

## In-Home Care Provider

- Provided service to emotionally ill and injured people who wish to receive care in the comforts of their own home.
- Carried out duties such as administer oral medications, check pulse and other.
- Cleaned room and helped patient in bath, move, and dress.
- Assisted elderly or disabled persons who live in their own homes.
- Provided ambulation and exercise/physical therapy assistance
- Documented daily activities i.e. breakfast, medication notes, elimination of bowels etc.

**Manager& Cook**

- Supervised employees ensured employee responsibility and productivity
- Ensured professional customer service
- Incorporated a new ingredient into chicken ; which increased company profit by 50%
- Balanced the cash register
- Completed inventory of food and restaurant product
- Prepared and cooked meat poultry ; and fish products

### Head Cook

Doug's Barbecue Emeryville, CA 9/2003-5/2004

- Supervised two cooks
- Prepared and cooked meat; prepared 150-200 meals each day
- Ensured the delivery of quality meals
- Checked temperatures of meat and sanitized cooking area
- Completed inventory of meat products

## Household Manager

- Created and managed the household budget and ensured cost-effective planning
- Planned, organized, and implemented household meals
- Coordinated activities and special projects
- Counseled other program members

- Maintained an orderly and clean household
- Supervised children during family visits

**Additional Experience:**

6/02-2/03 Connell Car Dealership, Oakland	Detailer
2/00-5/02 T.G.I Fridays, Oakland	Waiter
1/96-6/99 Everett and Jones BBQ, Oakland	Waiter & Cook

**Education & Awards:**

Berkeley High School	Berkeley, Ca	09/77-06/79
• Received high school diploma		