

Domonique Tookas

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OBJECTIVE:

My goal is to obtain employment in a well known organization, working to learn new job skills and to better enhance work ethics and experience.

KEY SKILLS

- Excellent people skills from experience in customer service
- Ability to take and follow directions sufficiently from 4 yrs. experience in Home Care
- Ability to work diligently under diverse and complicated circumstances
- Excellent communication and writing skills

PROFESSIONAL EXPERIENCE

Home Care Provider

8/09 - present

IHSS, San Francisco, Ca

Provide care to elderly and sickly persons whom live on their own

- Provided assistance in daily cleaning and living routine.
- Light and heavy lifting/cleaning duties
- Follow daily given tasks; perform them accordingly and satisfactorily

Environmental Public Service Worker

8/12 – 2/13

Department of Public Works, San Francisco, Ca

- Sweep and remove debris from streets and landscapes
- Load and lift bagged debris
- Proper knowledge of handling equipment

Customer Service Representative

Summer 08'

Haagen-Dazs Ice cream Shop, San Francisco, Ca

Retail Sales Associate

- Conducted daily inventory
- Maintained work area clean and organized
- Managed cash register

EDUCATION

High School Diploma

2009

School for Integrated Arts and Technology

Treasure Island Job Corps Center

San Francisco, Ca

Retail Sales Program Graduate

April 2008

Treasure Island Job Corps Center

San Francisco, Ca