

**Kassandra Ramirez
East Palo Alto, ca 94303
Cellular 6506303733
ramirezkassandra93@yahoo.com**

SUMMARY:

- Over 1 year of experience in the food service industry.
- Bilingual (Spanish and English)
- Highly skilled in preparing food in accordance with the highest of sanitation standards
- Functional knowledge of assembling and serving trays in accordance to orders and health requirements
- In depth knowledge of an array of food types and their preparation times
- Long-term interest in hospitality and dietary industry
- Familiar with methods of preparing sandwiches, salads, vegetables, and other foods in large quantities

EXPERIENCE

Chipotle Mexican grill, Redwood City, Ca

Cashier/crew member, 2013 - 2014

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, or change due to customers.
- Assist customers by providing information and resolving their complaints.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
- Greet customers entering establishments.
- Answer customers' questions, and provide information on procedures or policies.
- Sell tickets and other items to customers.
- Process merchandise returns and exchanges.
- Serve customers in eating places that specialize in fast service and inexpensive carry-out food.
- Accept payment from customers, and make change as necessary.
- Request and record customer orders, and compute bills using cash registers, multicounting machines, or pencil and paper.
- Clean and organize eating, service, and kitchen areas.
- Notify kitchen personnel of shortages or special orders.
- Communicate with customers regarding orders, comments, and complaints.
- Prepare daily food items, and cook simple foods and beverages, such as sandwiches, salads, soups, pizza, or coffee using proper safety precautions and sanitary measures.

EDUCATION

Dewolf High School, Fresno, Ca

H.S. Diploma, 2011