

Kris Carreon Albert Arnold

Objective

To be a part of an organization where I will have enough opportunity to acquire knowledge and information in order to give my best. My desire is to find a stable, yet challenging position in a professional environment that will enable me to project excellence in tasks and become a valued asset to the company. Also I intend to exceed expectations in all aspects of my duties.

Employment History

May 2013- present **World Financial Group Corporation** Milpitas, CA
Financial Services Agent/ Senior Associate

- licensed agent
- tailoring clients financial portfolios
- Asset management
- Marketing and distributing financial services for various different companies
- *Introducing different financial strategies to clients*
- Completing and filing paper works
- financial literacy regarding tax free retirement

Fremont, CA

January 2012- May 2013 **Kaenyama Bar and Teppanyaki**
Server

- To obtain the complete comprehension of the operation of the restaurant
- Meet expected sale goal at the end of the shift
- Constant upselling
- To be able to multi task and deliver excellent service in a fast and effective manner
- Efficiently operate the computer system

October 2011- June 2012 **Applebee's Bar and Grill** Milpitas, CA
Hostess/receptionist

- *Answering to guests' inquiries and making reservations*
- Maintaining the front of the establishment neat and organized
- welcoming and providing guests with the upmost customer service from the moment they walk in
- Taking messages and transferring phone calls
- Lead team decorator in the front

April 2011-October 2011 **Chili's Bar and Grill** Union

City, CA

Server

- *Personable and attentive to the guests' request*
- *Able to manage multiple tables at once and execute detailed work orders*
- *Upselling food and beverages at all times*
- *Efficiently perform standardized work*

March 2010-May 2011
Milpitas, CA

Romano's Macaroni Grill

Server

- *Provide an exceptional hospitality and service from the time the guests walks in*
- *Acquire food and beverage knowledge*
- *to attain general procedures at every table greeted*
- *maintain the cleanliness and organization of the establishment*

November 2007-May 2009

Levy Restaurant Oracle Arena

Oakland, CA

Suite Runner

- *setting up suite for the upcoming event*
- *food and beverage delivery to the designated suites*
- *assisting managers and suite attendants to anything they need to accomplish great customer service*

December 2007- November 2008

Robert Wayne Shoe Store

Hayward, CA

Sales Associate

- *provide excellent customer service by accommodating customers with upmost integrity*
- *selling store merchandise and meeting store quota*
- *inventory, handling money, receiving, arranging shipments, and setting up displays*

August 2007-December 2009

Wing Stop

Hayward, CA

Cahier/cook

- *opening and closing the store*
- *operate in a fast paced setting to accompany customers*
- *trusted to count money and to open/close registers*

Education

- 2003-2006 Washington High School Fremont, CA
- 2006-2007 Mt. Eden High School Hayward, CA
- 2007-2009 Chabot College (General Education) Hayward, CA
- 2010-2011 Boston Reed College (C.M.A.) Livermore, CA

Special Skills

- Computer literacy (Microsoft Office, Macintosh, and Pc operating system)
- *Great people skills*
- Great communication and leadership skills
- Detail oriented

References

- | | | |
|--------------------|--------------|------------------|
| • Marissa Ohye | 510 468 7183 | Former Co-Worker |
| • Lindsay Pencovic | 650 696 0833 | Family Friend |
| • Onil Jimenez | 909 753 6197 | Colleague |