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Kris Carreon Albert Arnold

Objective

To be a part of an organization where I will have enough opportunity to acquire knowledge and information in order to give my best. My desire is to find a stable, yet challenging position in a professional environment that will enable me to project excellence in tasks and become a valued asset to the company. Also I intend to exceed expectations in all aspects of my duties.

Employment History

Financial Services Agent/ Senior Associate

- licensed agent
- tailoring clients financial portfolios
- Asset management
- Marketing and distributing financial services for various different companies
- *Introducing different financial strategies to clients*
- Completing and filing paper works
- financial literacy regarding tax free retirement

Fremont, CA

January 2012- May 2013

Kaenyama Bar and Teppanyaki

Server

- To obtain the complete comprehension of the operation of the restaurant
- Meet expected sale goal at the end of the shift
- Constant upselling
- To be able to multi task and deliver excellent service in a fast and effective manner
- Efficiently operate the computer system

October 2011- June 2012

Applebee's Bar and Grill

Milpitas, CA

Hostess/receptionist

- **Answering to guests' inquiries and making reservations**
- **Maintaining the front of the establishment neat and organized**
- **welcoming and providing guests with the upmost customer service from the moment they walk in**
- **Taking messages and transferring phone calls**
- **Lead team decorator in the front**

April 2011-October 2011

Chili's Bar and Grill

Union

City, CA

Server

- Personable and attentive to the guests' request
- Able to manage multiple tables at once and execute detailed work orders
- Upselling food and beverages at all times
- Efficiently perform standardized work

March 2010-May 2011

Romano's Macaroni Grill

Milpitas, CA

Server

- Provide an exceptional hospitality and service from the time the guests walks in
- Acquire food and beverage knowledge
- to attain general procedures at every table greeted
- maintain the cleanliness and organization of the establishment

November 2007-May 2009

Levy Restaurant Oracle Arena

Oakland, CA

Suite Runner

- setting up suite for the upcoming event
- food and beverage delivery to the designated suites
- assisting managers and suite attendants to anything they need to accomplish great customer service

December 2007- November 2008

Robert Wayne Shoe Store

Hayward, CA

Sales Associate

- provide excellent customer service by accommodating customers with upmost integrity
- selling store merchandise and meeting store quota
- inventory, handling money, receiving, arranging shipments, and setting up displays

August 2007-December 2009

Wing Stop

Hayward, CA

Cahier/cook

- opening and closing the store
- operate in a fast paced setting to accompany customers
- trusted to count money and to open/close registers

Education

• 2003-2006	Washington High School	Fremont, CA
• 2006-2007	Mt. Eden High School	Hayward, CA
• 2007-2009	Chabot College (General Education)	Hayward, CA
• 2010-2011	Boston Reed College (C.M.A.)	Livermore, CA

Special Skills

- Computer literacy (Microsoft Office, Macintosh, and PC operating system)
- Great people skills
- Great communication and leadership skills
- Detail oriented

References

• Marissa Ohye	510 468 7183	Former Co-Worker
• Lindsay Pencovic	650 696 0833	Family Friend
• Onil Jimenez	909 753 6197	Colleague