

Pamela Pearson

1124 Carleton St  
Berkeley, CA 94702  
310-367-0922 cell  
raepearson@yahoo.com

**OBJECTIVE:**

Seeking a challenging and interesting role of Food Service Worker in a company where my experience and knowledge can be utilize and enhance.

**EXPERIENCE**

**FOOD SERVICE WORKER**

- Assisted in the preparation of foods such as meats, vegetables, baked goods and desserts.
  - Prepared food to include beverages, salads, dressings, sandwiches, and cold plates.
  - Prepared portioned and fast foods on grill, in broiler, or in deep fat fryer as appropriate. Operate point-of-sale cash register; calculate total cost of items and accept payment in cash, on meal cards, or on charge cards.
  - Supervised clerical staff for various trade shows and conventions.
  - Provided customer service as needed.
  - Provide special dietary requirements as needed.
  - Responsible for the planning and costing of menus. Able to understand basic hygiene related to food handling and personal hygiene.
  - Good communication and writing skills. Able to read instructions, evaluations, schedules with ability to organize material.
- Provide nutrition education for the purpose of improving their eating habits and use of resources to acquire food.

**EMPLOYMENT**

3/12-11/12	Oklahoma State Extension	Oklahoma City, OK
2/12- 9/12	Professional Sports Catering	Oklahoma City, OK
5/07 -11/11	Acrobat Staffing	San Francisco, CA
10/03-11/10	Tradeshows temps	San Francisco, CA
6/03-9/04	Aramark	Oakland, CA

**EDUCATION:**

Rising Sun Energy Center :Berkeley, Ca. Green Energy Training Services  
Certificate of Completion 280 hours of technical training of  
Building Performance. OSHA 10 Certification, Lead & Safety  
Certification. July,2013  
Merritt College :Oakland, Ca. Certification in Nutrition/Dietary Manager  
December 1996

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**Pamela Pearson**

1124 Carleton St

Berkeley, CA 94702

510-841-4615

[raepearson@yahoo.com](mailto:raepearson@yahoo.com)

**OBJECTIVE:** To obtain a position where I can utilize my skills and experience and has opportunity for advancement.

**QUALIFICATIONS:**

Thrive in a high-energy environment

Highly dependable, punctual, and efficient

Able to prioritize workload and meet deadlines

Articulate and persuasive in written and verbal presentation

Exceptional organized and resourceful

Reliable and adaptable; learn new systems quickly and takes initiative

Excellent customer service and communication skills

**RELEVANT SKILLS & EXPERIENCES:**

Administration

Verification of referrals to be distributed of training programs, case manager, employment consultants

Conduct orientation classes for new referrals for programs

Coordinate with support services for participant of programs around directions and verification of status

Cashier

Customer Service Rep

Supervised clerical staff for various trade shows and conventions

**CUSTOMER RELATIONS:**

Developed a successful, professional approach to provide top quality customer service

Thoroughly and tactfully research the potential solutions to customer problems

Work very well in a team as well as independent

Developed a strategy for quick decisions under high stress conditions

Maintain composure while prioritizing and orchestrating many job functions

Provide nutrition education for the purpose of improving their eating habits and use resources to acquire food

Provide special dietary requirements as needed

**EMPLOYMENT:**

3/12-11/12	Oklahoma State University Extension	Oklahoma City, Ok	Nutrition Educator
2/12-9/12	Professional Sports Catering	Oklahoma City, OK	Cook
5/07-11/11	Acrobat staffing	San Francisco, CA	Cook/Clerical
10/03-11/1	Tradeshowtemps	Los Angeles, CA	Customer Service
6/03-9/04	Aramark	Oakland, CA	Cook/Cashier

**EDUCATION:**

Rising Sun Energy Center : Berkeley, CA Certificate of technical training of building performance, OSHA 10 Certification, Lead &amp; Safety Certification, July, 2013

Merritt College: Oakland, CA. Certification in Nutrition/Dietary Manager December 1996