

OLIVIA MARTINEZ-FLORES

408-679-7432

SAN JOSE, CA

Oliviam45@gmail.com

OBJECTIVE

To obtain a position where I can utilize the skills and knowledge I have acquired through previous employment.

SUMMARY

- 2+ years customer service experience
- 1+ year hostess
- 6 year expo
- Bilingual English and Spanish

SKILLS

- Team work
- Supervisor
- Hard worker
- Initiative
- Highly organized
- Flexible to learn new things

EDUCATION

- De Anza college- Cupertino ca
 - Still attending since Dec 2013
- Andrew hill high school – San Jose ca
 - Graduated: June 2005 – Diploma

WORK EXPERIENCE

Matrix Casino

Expo

Oct 2013- Present

- Check to see if the orders are correct before going out to the tables
- Takeout orders to customers
- Pantry
- To make sure my station is neat and prepare for high quality service

Applebee's

Expo/ Hostess

Nov 2008- May 2013

- Check to see if the orders are correct before going out to the tables
- Takeout orders to customers
- Greet customers
- Seat customers on tables
- Run food to the right table

Carls Jr Cashier

June 2008- Nov 2008

- Taking customers' orders at drive thru and inside restaurant
- Clean tables
- Check restroom

Taco Bell cashier/ supervisor

Oct 2005- November 2007

- Took orders drive thru
- Handle money, count register
- Clean tables and bathrooms
- Prepare food
- Supervise 3 employees or more