



Mark A. Tabb

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Highlights of Qualifications

Safeserv and TIPS certified
Catering / Restaurant / Bar / Beer Vendor / Suite Service
Extensive hands on experience in Food / Beverage
Skilled in maintaining inventory of bar
Coordinating parties and special events
Skilled in mixing drinks and serving alcohol
Exceptional communication and organizational skills, work well under pressure
Punctual, team player, dedicated and supportive of co-workers
Proficient in handling cash, direct billing, debit and credit transactions

Professional Experience

Bartender / Foodservice / Customer Service

Catering experience in large and small parties ranging from 150 - 200 guest simultaneously
Experience in set up and breakdowns
Work well in fast paced environments
Served food and beverages, general plate service
Took orders and forwarded to kitchen for preparation
Served guest in a polite and professional manner
Presented bill to patrons and processed payments
Kept bar / service area clean and ready for next customer in an efficient manner
Trained new employees on the job
Answered inquires and provided information regarding products and service
Resolved problems, i.e.. billing discrepancies
Responsible for maintaining inventory as necessary

Work History

2005 to Present	Levy/Staples Center/United Center
2002 to 2013	Macy's - Walnut Room
2004 to 2007	CCC Columbia College Cafe

Education

Lindblom Preparatory HS / Columbia College, Major: B.A. Management

Skills

Microsoft Window, Mac Word, Excel, PowerPoint, Outlook, Internet, Micros, Maitre'd, Aloha, Open Table, Lotus Notes, Access Fax, Copier, and Internet