

Khalid Subainati

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Objective

- Seeking employment at Acrobat Outsourcing

Education

BS MANAGEMENT INFORMATION SYSTEMS | PENDING | SAN JOSE STATE UNIVERSITY

- Major: Management Information Systems/ General Business

ASSOCIATES DEGREE BUSINESS | 06/2013 | WEST VALLEY COLLEGE

- Major: Business

Skills & Abilities

MANAGEMENT

- Prepared hourly reports on forecasted versus actual sales and adjusted internal functions accordingly.
- Motivated team for Salzburg Scholarship conference on Global Technology.
- Established cross functional team to present research on globalization.

SALES

- Achieved top numbers for sales consistently for new promotions.
- Compiled over 5 year's sales experience across a variety of sectors.
- Operated several customer service stations for assistance and conflict resolution.
- Managed incoming and outgoing calls from customers.

COMMUNICATION

- Completed several formal communication courses at San Jose State.
- Maintained several function groups for a variety of projects both academically and work related.
- Resolved several conflicts with customers.

LEADERSHIP

- Project Leader for Impact of Environment on Technology for Salzburg Scholarship conference.
- Captain of High School Football Team
- Assistant coach with local Kickboxing Club

Experience

TELLER | WELLS FARGO | DECEMBER 2013-APRIL 2014

- Completed or exceed all necessary Customer Service scores, sales scores and training requirements.