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**Career Objective:**

- To obtain a full time position with a company where I can utilize my knowledge and skills to provide the best service I can to their customers and to the community.

**Education:**

- San Joaquin Valley College, Rancho Cordova, CA
  - Associate of Science Degree – Respiratory Therapy
- Sacramento City College, Sacramento, CA
  - Legal Assisting, General Education
- American River College, Sacramento, CA
  - Total Quality Management, Legal Assisting, General Education
- San Juan High School, Citrus Heights, CA
  - High School Diploma – General Education

**Work Experience:**

- **03/2012 – Present: Crocker Art Museum/CAMA**  
 Museum Store Associate, Inventory Control, Merchandising, Cashier, Assistant Buyer, Shipping, Customer Service
- **10/2010 – Present: Mulvaney's B & L, Culinary Specialists/CS**  
 Event Captain/Food Servicer/Runner/Busser, Bartending, Event Set up/Service/Breakdown, Bar Setup/Service/Breakdown, Cashier, Stocking
- **06/1992 – 10/2010: The Zebra Club/Pour Time, Inc.**  
 Event Bartending, Event Set up, Bartending, Food Service/Busser, Cashier, Stocking
- **01/2001 – 10/2008: Capitol Digital Document Solutions**  
 Office Administration/Assistant, Professional Photocopy and Litigation Support Services - Receptionist, Billing, Ordering of Supplies, Shipping Scanning/Optical Imaging/Copying of Legal Documents
- **05/1991 – 01/2001: Attorneys' Diversified Services**  
 Statewide Litigation Support Services, Service of Process, Court Filings, Professional Photocopy Service, Scanning and Optical Imaging of Legal Documents, Office Filing, Shipping, Receptionist
- **06/1988 – 05/1991: Montgomery Ward**  
 Sales Associate, Sales Cashier, Weekly Ad Merchandising, Stocking

**References:**

Available Upon Request