

TERRY TERATA

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Compassionate, dedicated worker with a solid commitment to the success and support of others through effective leadership skills and approaches

DEDICATED AND PASSIONATE • LEADERSHIP EXPERIENCE

SUMMARY OF QUALIFICATIONS

- Dedicated and hard worker, especially in jobs that have non-stop action
 - Excellent customer skills, dealing with customers of all ages and backgrounds
 - Led a team of workers and managed employee schedules and tasks
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PROFESSIONAL EXPERIENCE

WORKER/SHIFT LEADER

2012-2014

YOGURTLAND

Dublin, CA

- Interacted with customers with a positive attitude, in order to ensure a good experience
- Managed shift schedules and the training of new employees
- Calculated and kept track of inventory and restocked company supplies on a regular basis
- Responsible for maintaining cleanliness and management of facilities sanitization

WAITER

2010-2013

LITTLE HOME THAI CUISINE

Pleasanton, CA

- Collected/served orders to customers, explaining orders as well as giving personal recommendations.
 - Interacted with customers, in order to ensure a pleasant and enjoyable experience
 - Assisted and worked with other waiters and restaurant employees as a team, to better facilitate the flow and smoothness of business operations.
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EDUCATION AND TRAINING

LVN NURSING PROGRAM

current

GURNICK ACADEMY OF MEDICAL ARTS

Concord, CA

HIGH SCHOOL DIPLOMA

August, 2012

CALIFORNIA HIGH SCHOOL

San Ramon, CA

3.41 G.P.A. For the last two years

PROFESSIONAL POSITIONS & ACCOMPLISHMENTS

- Treasurer – Key Club 2009-2012
 - Student Athlete – JV & Varsity Swim Team 2009-2012
 - Marching Band & Concert Band – 1st Chair (Flute/Percussion) 2009-2012
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PERSONAL SKILLS

- Fluent in English & Thai
- Basic & Advanced Computer skills (Microsoft Office, Photoshop, etc.)
- Excellent organizational skills
- Skilled and passionate about various artistic fields (drawing, decoration, photography, costume design, etc.)