

Héctor Zendejas

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• San José, California, 95116

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Proficiency Objective

Driven, goal-oriented team player eager to apply my vigor experience and science-base academic training to initiate a successful career with a progressive company that rewards creative and superior performance with long-term opportunities for professional growth. My objective here is to obtain an entry-level position and grow with the company.

Experience

Emma's Carpet Cleaning Services

Sept. 2003 - April 2014

635 Silver Blvd, San José, CA.

José Amezcua (Carpet Technician): 1 (408) 802-3753

➤ *Carpet Technician:*

- Duties: Cleaning and operating the service, Operating and assisting with accounts and contracts, Responsible for cleaning and opening the service vehicle, Kept a daily activity report log.

EXPO Design Center

June 2008 - April 2009

5095 Almadén Expw., San José, CA.

Michael Sanchez (Dept. Manager): 1(408) 373-2023

➤ *Cashier & Special Service:*

- Duties: Process transactions (cash, checks, credit cards, debit cards, etc.), returns, credit card applications, In-stock maintenance, Engage active communication with customers and assisted with customer complains.

Corinthians' International Parking Service

Oct. 2006 - Dec. 2007

3000 Winchester Blvd, San José, CA.

Manuel Ortega (Site Manager): 1 (408) 914-5535

➤ *Site Manager:*

- Duties: Served as a valet in privet parties, country clubs, and bay area malls, Prepared site location and ensured positive influences for employees, Investigated and prevented illegal moving violations, Documentation and recording of accident reports

Education

San José State University - Home of the Spartan:

2010 - Spring 2015

B.S. in Biology-Concentration in Molecular Biology & Minor in Chemistry, One Washington Square, San José, CA. 95192

Evergreen Valley College:

2003 - 2010

A.S. in Applied Science & California State University Studies, 3095 Yerba Buena Rd. San José, CA. 95135

Proficiency Skills

• Strategic Planning	• Training	• Negotiating	• Manual Dexterity
• Creative Thinking	• Guidance	• Oral/Written/Visual	• Equipment Operation
• Organization	• Encouragement	Communication	• Computers
• Leadership	• Acknowledging Others	• Relationship Building	• Conflict Management
• Dependability	• Workshop Facilitation	• Team Building	• Understanding Feelings
• Goal Setting	• Quality Management	• Team Player	• Honesty